

# Public Document Pack



Contact Officer:  
Tracy Waters 01352 702331  
tracy.waters@flintshire.gov.uk

To: Cllr Clive Carver (Chairman)

Councillors: Marion Bateman, Peter Curtis, Andy Dunbobbin, Robin Guest, Ron Hampson, Richard Jones, Brian Lloyd, Richard Lloyd, Vicky Perfect, David Roney, Ian Smith, Nigel Steele-Mortimer, Carolyn Thomas and Arnold Woolley

5 February 2016

Dear Councillor

You are invited to attend a meeting of the Corporate Resources Overview & Scrutiny Committee which will be held at 10.00 am on Thursday, 11th February, 2016 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

## **A G E N D A**

### **1 APOLOGIES**

**Purpose:** To receive any apologies.

### **2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

**Purpose:** To receive any Declarations and advise Members accordingly.

### **3 MINUTES (Pages 3 - 10)**

**Purpose:** To confirm as a correct record the minutes of the meeting held on 14 January 2016 (copy enclosed).

### **4 LSB FLINTSHIRE LOCAL SERVICE BOARD AND STRATEGIC PARTNERSHIP PERFORMANCE – MID YEAR MONITORING (Pages 11 - 44)**

Report of Chief Executive - Cabinet Member for Corporate Management

**Purpose:** The report presents an overview of arrangements for the transition of the Flintshire Local Service Boards (LSB) to a Public Services Board (PSB) in accordance with the Well-being of Future Generations (Wales) Act 2015.

An update on the Flintshire LSB Single Integrated Plan (SIP) priorities is also provided. These are based on the themes:

- People enjoy good health, well-being and independence.
- People are safe

## 5 **REVENUE BUDGET MONITORING 2015/16 (MONTH 8)** (Pages 45 - 78)

Report of Corporate Finance Manager - Leader of the Council and Cabinet Member for Finance

**Purpose:** To provide the latest revenue budget monitoring information for 2015/16 for the Council Fund and Housing Revenue Account based on actual income and expenditure as at month 8 and projected forward to year-end based on the most up to date information available.

## 6 **FORWARD WORK PROGRAMME** (Pages 79 - 84)

Report of Member Engagement Manager

**Purpose:** To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.

Yours faithfully



Peter Evans  
Democracy & Governance Manager

## **CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE** **14 JANUARY 2016**

Minutes of the meeting of the Corporate Resources Overview & Scrutiny Committee of Flintshire County Council held at County Hall, Mold on Thursday, 14 January 2016

### **PRESENT: Councillor Clive Carver (Chairman)**

Councillors: Peter Curtis, Andy Dunbobbin, Robin Guest, Ron Hampson, Richard Jones, Brian Lloyd, Vicky Perfect, David Roney, Ian Smith, Nigel Steele-Mortimer and Arnold Woolley

### **SUBSTITUTION:**

Councillor Haydn Bateman for Marion Bateman

### **ALSO PRESENT:**

Councillor Bernie Attridge attended as an observer

### **APOLOGIES:**

Councillor Richard Lloyd

Councillor Billy Mullin - Cabinet Member for Corporate Management

### **CONTRIBUTORS:**

Councillor Aaron Shotton – Leader and Cabinet Member for Finance, Chief Executive, Finance Manager – Corporate Accounting and Systems

### **IN ATTENDANCE:**

Member Engagement Manager and Committee Officer

## **63. DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

No declarations of interest were made.

## **64. MINUTES**

The minutes of the meeting of the Committee held on 10<sup>th</sup> December, 2015 had been circulated to Members with the agenda.

### **Matters Arising**

In response to a question from Councillor Ian Smith about whether all of the questions asked by Members had been answered by the Police & Crime Commissioner, the Member Engagement Manager confirmed that if any responses had not been received, he would resubmit the questions.

The Chairman indicated that he had been contacted by Superintendent Alex Goss about the 101 phone service and he had offered to attend a future meeting of the Committee.

Councillor Richard Jones referred to page 6 and felt that Mr. Roddick had misunderstood the question that he had asked. Councillor Jones said that he

had been trying to establish what cuts would not need to be made because of the lower than anticipated level of reduction in funding.

In referring to page 7, Councillor Andy Dunbobbin asked whether Mr. Roddick had provided a list of savings made and proposed efficiencies following receipt of the final budget settlement figure for North Wales Police on 17 December 2015. The Member Engagement Manager indicated that he circulated the information to the Committee Members by email the previous day.

Councillor Peter Curtis felt it may be difficult for the areas of cuts to be identified due to differing priorities which could result in the need for increases in funding for some areas. The Chief Executive concurred and commented on two such areas which were cybercrime and child sexual exploitation. He added that the question on why the planning assumptions were showing an increase in Council Tax for 2016/17 and then a reduction for 2017-18 to 19-20 had yet not been answered. The Member Engagement Manager said that the Police and Crime Panel was due to meet on 25<sup>th</sup> January 2016 and he would provide further information following that meeting.

**RESOLVED:**

That the minutes be approved as a correct record and signed by the Chairman.

**65. MEDIUM TERM FINANCIAL STRATEGY**

The Chief Executive provided a verbal update on the Medium Term Finance Strategy (MTFS).

The agenda for the Cabinet meeting on 19 January 2016 included a first phase report on the Council Fund Revenue Budget for 2016/17. The current priority was to set a budget for 2016/17. The MTFS included a headline summary of the possible figures for 2017/18 based on the comparative Settlement outcomes for 2016/17 although it was expected that longer term forecasts would be provided by Welsh Government (WG) following the Welsh Assembly elections in May 2016. The Chief Executive also commented on issues such the funding formula and National Non Domestic Rates (NNDR).

**RESOLVED:**

That the verbal update on the Medium Term Financial Strategy be received with thanks.

**66. PROVISIONAL LOCAL GOVERNMENT SETTLEMENT**

The Chief Executive introduced the report to enable the Committee to make comments on the Council's response to the Provisional Settlement for 2016/17 before consideration by Cabinet on 19<sup>th</sup> January 2016. The report would not be considered by County Council due to the short timescale for a response. Paragraph 1.06 of the report to Cabinet suggested a response and was separated into three areas which were:-

- The Provisional Settlement for 2016/17
- Future annual Settlements
- Immediate National Budget Work for 2016/17

In referring to the Provisional Settlement for 2016/17 the Chief Executive welcomed the lower Revenue Support Grant (RSG) reductions which reduced the budget gap for Flintshire County Council by nearly £4m. There was a need to press Welsh Government (WG) for a lower reduction in the new Single Environment Grant (SEG) than the proposed reduction. The cut in the SEG was -6.7% or £0.210m for Flintshire, with the average for Wales being -6.4%, and could result in an impact on key local public services. Concerns were also being expressed on the risk of any further above average reductions for currently unpublished specific grants and the inability to plan for impacts on services as a result of in-year specific grant reductions as had been experienced in 2015/16. On the issue of the newly announced joint health and social care additional funding, the Chief Executive explained that progress was being made to ensure it was equally accessible for current and emerging service demands.

Councillor Aaron Shotton spoke of the lobbying work that had been undertaken which included a request for an exemption on the social care charging cap. He also commented on pressures in the social care budget. Councillor Shotton spoke of the positive comments that had been received from Mark Drakeford, the Minister for Health and Social Services, about the need to examine the concerns raised and the positive recognition by WG of the issues that were being highlighted. However, it was unlikely that any changes would be implemented before the Welsh Assembly elections in May 2016. Councillor Shotton also raised concern about the Council Tax Reduction Scheme, which was not fully funded and was therefore a budget pressure even though it was in effect a national Welfare Scheme in Wales. He commented on the additional funding for joint health and social care and referred to the Intermediate Care Fund.

Flintshire was ranked 19<sup>th</sup> out of the 22 Welsh Councils per capita on Aggregate External Finance (AEF) and it had been reported to Cabinet in December 2015 that if Flintshire received the per capita average, then the Council's AEF would be £17.455m per annum higher than the amount currently received. The formula was based principally on deprivation indices, rurality and sparsity, and service need indices. National discussions on the future of the local government funding formula were ongoing. The Chief Executive explained that if the Council had received funding based on the average AEF, then a balanced budget could be agreed without the need for any new efficiencies this year. He added that the funding formula was last reviewed fundamentally in the early 2000s.

Councillor Robin Guest thanked Councillor Shotton and the Chief Executive for their introduction. He raised concern about the reduction in the SEG and referred to the consideration of the report on the Streetscene & Transportation overspend at the Committee meeting in December 2015 where a drop in income from recyclates had been reported. He agreed with the proposal to seek a lower reduction in the SEG than the £0.210m identified for Flintshire. On the exemption to the Social Services charging cap, Councillor Guest queried whether this was a request only from Flintshire County Council or to WG from all

Councils in Wales and sought clarification on whether other authorities had expressed the same concerns as Flintshire.

In response, Councillor Shotton suggested that any review in the funding formula may not be considered prior to a possible reorganisation and reduction in the number of Councils in Wales. However, he felt that it was important to continue to discuss the inequality in the funding formula, which resulted in Flintshire being a low funded Council. He added that services performed well compared with other Councils that received more funding and a number of efficiencies had been achieved without a significant reduction in services. Councillor Shotton also referred to the need to highlight the issue of business rates and whether any changes could be introduced that would allow monies from growth of new local businesses to be retained by the local authority. This would not affect the amount of rates received by WG from existing businesses which was then redistributed to local authorities as part of the local government revenue settlement. The Chief Executive said that a review of the Social Services charging caps was a national issue on which Flintshire County Council was pressing for reform. This would remain an issue for 2017/18 budget planning as the current system was unsustainable.

Councillor Richard Jones said that one of the reasons that he had not supported the lobbying of WG in the third strand of the MTFs was because he did not feel that it would have an impact on the budget setting for 2016/17. He felt that to include the proposal in the MTFs for 2016/17 was unacceptable but added that it could have been considered separately for future years. In response the Chief Executive referred to the positive outcome with a lower reduction in RSG than had been anticipated, as a result of lobbying, and a partial achievement in the area of Social Care. Other areas such as the Council Tax Reduction Scheme had not been inflation protected and therefore the scheme would continue to pose an annual budget pressure. The Chief Executive commented on other areas of success which included protection for the Supporting People grant and an increase in the Pupil Deprivation grant. The feedback that had been received was that Flintshire had been articulate in its lobbying arguments and the Chief Executive spoke of the significant cuts to services that would have had to have been considered without the lower than forecast reduction in RSG.

Councillor Shotton disagreed with the comments of Councillor Jones but and referred to numerous meetings that had taken place on lobbying and funding predictions, he spoke of the work that still needed to be carried out which would include continued lobbying of WG. He spoke of the MTFs for the period 2015 to 2018 and said that any comments from Members for inclusion in the response on the provisional settlement would be welcomed.

Councillor Arnold Woolley referred to the funding formula which was based on a number of areas including deprivation and he raised concern on the aspects of longevity, flexibility and impact. He commented on the expectation of Value for Money and said that any lack of return or improvement was unsustainable.

Councillor Peter Curtis felt that a careful approach should be taken when lobbying WG for more money as it may be perceived that Flintshire had already made significant savings and was one of the most efficient Councils in Wales with

funding that was lower than many authorities and therefore did not require any additional funding.

The Chief Executive spoke of discussions that had taken place, and would continue, on the newly announced joint health and social care additional funding and the risk of performance in the area of education which was still a significant pressure.

**RESOLVED:**

That the report be received.

**67. REVENUE BUDGET MONITORING 2015/16 (MONTH 7)**

The Finance Manager – Corporate Accounting and Systems introduced a report to provide Members with the Revenue Budget Monitoring 2015/16 (Month 7) for the Council Fund and Housing Revenue Account (HRA) which was to be submitted to Cabinet on 19<sup>th</sup> January 2016.

The figures were based on actual income and expenditure as at Month 7, and projected forward to year-end. For the Council Fund, the projected net in-year expenditure was forecast to be £0.387m lower than budget which was a positive movement of £0.678m from Month 6. Appendix 1 detailed the movements from Month 6 with the main change being an improved position on the Central Loans & Investment Account (CLIA) of £0.596m. The Programme of Efficiencies was reported in paragraphs 1.05 and 1.07 and it was currently projected that £10.642m (83%) would be achieved; appendix 3 provided details on the latest variation to the level of efficiency achievable compared to the budget. Details of costs for inflation and non-standard inflation were reported along with information on unearmarked reserves which showed that taking into account previous allocations and the current underspend at Month 7, the Contingency Reserve at 31<sup>st</sup> March 2016 was projected to be £4.923m. It was being recommended to Cabinet that two costs be funded from the Reserve. The first was £0.800m to meet the estimated 20% increase of the levy required to meet past and future claim liabilities in relation to the former Municipal Mutual Insurance (MMI) company. The second was a cost of £0.100m for the increased need for specialist social work capacity for child protection support working in partnership with statutory agencies. The Chief Executive provided further detail on this area. The Finance Manager – Corporate Accounting and Systems advised that if both of these uses of the contingency fund were approved by Cabinet, the remaining reserve would be approximately £4.00m. Issues relating to the MMI, recycling, car parking, out of county placements, former Euticals site and in-year reductions in specific Government grants were all reported as risks for the Council.

Councillor Richard Jones referred to the transfer of the transport budget of £0.656m from Social Services to Streetscene & Transportation and queried whether this has had an impact on the overspend in Streetscene & Transportation. The Chief Executive explained that the spend was originally held within Social Services portfolio but it was felt that it was more appropriate to hold it within the Streetscene & Transportation portfolio. He added that it did not affect the over-spend in the portfolio. Councillor Jones also referred to the movement

of £0.376m between the Education & Youth and Central & Corporate Finance portfolios. The Chief Executive explained that this move was to ensure that all borrowing was held in the CLIA account but added that it would not have an effect on the over or underspends for the respective portfolios. In response to a question from Councillor Jones on whether match fund spend came from the relevant department or from Central & Corporate Finance, the Chief Executive confirmed that this could be from either. The Finance Manager indicated that she would provide further information on match funding.

In referring to the risk on the MMI, Councillor Andy Dunbobbin asked whether a timeline had been set for its completion. The Chief Executive advised that he expected legal time limits to be in place for the submission of an insurance claim and added that he would speak to the Chief Officer (Governance) on the issue. The Chairman queried whether any claims related to asbestos and the Finance Manager responded that the claims could be for a combination of issues.

Councillor Robin Guest sought clarification on the figures for spend on education and whether these included any interest charges on capital finance. He raised concern that this could result in a risk of lower figures being recorded for spend than were actually being made. Councillor Shotton indicated that it was ensured that the overall education spend took account of relevant spend and referred to the 21<sup>st</sup> Century Schools project. The Chief Executive provided details of how the funding was accounted for and commented on the criteria for what was included or not. He added that information on the spend for schools would be submitted to the Education and Youth Overview & Scrutiny meeting the following week.

Councillor Haydn Bateman asked about the former Euticals site in Sandycroft and queried whether the Council expected to recoup all of its costs. The Chief Executive advised that a specialist company had been employed to clear the site and remove the chemicals and once this had been completed, consideration would be given to disposing of the site. The costs of the operation would not be recovered; Welsh Government had already co-funded the project costs.

Councillor Richard Jones referred to the workforce efficiency proposals that were reported as being £0.300m for the original efficiency with the revised efficiency being £0.015m, resulting in an underachievement of £0.285m. The Chief Executive explained that this was as a result of non-viable efficiency projects. The Finance Manager indicated that this could include areas such as the delayed implementation of staff car parking but Councillor Guest indicated that this was included under Streetscene & Transportation as an underachievement of £0.070m. It was agreed that clarification of this issue would be provided to the Committee prior to the Month 8 report.

The Chairman asked whether the parent company of the former Euticals site would be pursued for costs and whether there was insurance in place to cover such an event. The Chief Executive advised that the clearing of the site had been the main priority to this point but issues around the site would continue to be pursued with the parent company. Councillor Shotton commented on the uniqueness of the situation and added that it had been expected that other



agencies involved would have been monitoring the site. The Chief Executive spoke of other Control of Major Accident Hazard (COMAH) sites in the area and advised that if the situation reoccurred in the future, local authorities would still be expected to take responsibility for clearing the site and would therefore incur any costs associated with this. The Chairman queried whether the Council had the ability to inspect the sites and the Chief Executive advised that if certain areas of a company's maintenance plan was not complied with, then this could trigger actions such as inspections by the Health and Safety Executive. Councillor Guest raised concern that the Council should be required to cover any costs if they did not have the responsibility to maintain or inspect the site and asked that this issue be clarified. The Chairman referred to a concern that had been raised about another site and the Chief Executive agreed to discuss this with Councillor Carver following this meeting. The Chairman felt that a contact point should be available for those with concerns to be able to seek advice.

Councillor Richard Jones referred to the entry on the forward work programme for Emergency Planning Relief Work and suggested that this could include identification of a process to prevent a similar situation in the future, and suggested that obtaining a copy of the insurance documents for the sites would be beneficial. The Chief Executive indicated that a role of the Emergency Planning Services was to ensure that COMAH sites had a competent risk assessment plan in place and added that this could form part of a presentation to a future meeting of the group. Councillor Guest commented on corporate responsibility and whether it could be a requirement that appropriate insurance be in place for such sites to prevent the costs being transferred to other parties such as local authorities. Councillor David Roney raised issues in relation to another site and the legal obligation to notify the local residents of testing that was to be undertaken; he understood that the notifications were not being issued. The Chief Executive agreed to discuss the issue with Councillor Roney following the meeting. Councillor Brian Lloyd indicated that he was on the Liaison Committee for Synthite in Mold, which met every three months, and he confirmed that notifications were included in the local press of when their testing and sounding of the alarm was to take place.

**RESOLVED:**

- (a) That the Month 7 Revenue Budget Monitoring Report be received; and
- (b) That no formal recommendations be made to the Cabinet on this occasion.

**68. FORWARD WORK PROGRAMME**

The Member Engagement Manager introduced the report to consider the Forward Work Programme for the Committee.

He explained that a special meeting would be held on 29<sup>th</sup> January 2016 as a mop-up budget session that all Members would be invited to. The Chief Executive added that information to the meeting would be on budget proposals on closing the remaining gap and comments made would form part of the consideration by Cabinet and County Council on 16<sup>th</sup> February 2016.

During earlier discussions, a presentation by Superintendent Alex Goss on the 101 phone service had been discussed and the Member Engagement Manager advised that he would provide dates of future meetings to establish availability. A report on the Emergency Planning Response Work would also be included at either the February, March or April 2016 meetings. The Member Engagement Manager also referred to an item on the Flintshire Community Endowment Fund presentation that would be considered at the 12<sup>th</sup> May 2016 meeting of the Committee.

**RESOLVED:**

- (a) That the Forward Work Programme, as amended at the meeting, be approved; and
- (b) That the Member Engagement Manager, in consultation with the Chair, Vice-Chair and officers, be authorised to vary the work programme between meetings.

**69. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE**

There were no members of the public or press in attendance.

(The meeting started at 10.00 am and ended at 11.42 am)

.....  
**Chairman**



## CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday 11th February 2016
<b>Report Subject</b>	Flintshire Local Service Board and Strategic Partnership Performance – Mid Year Monitoring
<b>Cabinet Member</b>	Cabinet Member for Corporate Management
<b>Report Author</b>	Chief Executive
<b>Type of Report</b>	Strategic

### EXECUTIVE SUMMARY

The report presents an overview of arrangements for the transition of the Flintshire Local Service Boards (LSB) to a Public Services Board (PSB) in accordance with the Well-being of Future Generations (Wales) Act 2015.

An update on the Flintshire LSB Single Integrated Plan (SIP) priorities is also provided. These are based on the themes:

- People enjoy good health, well-being and independence.
- People are safe

### RECOMMENDATIONS

1	That Members note the arrangements for the transition of the Flintshire LSB to the Flintshire PSB.
2	That Members note the progress made as detailed in the two SIP priority update reports.

## **REPORT DETAILS**

<b>1.00</b>	<b>EXPLAINING THE LOCAL SERVICE BOARD AND THE SINGLE INTEGRATED PLAN</b>
1.01	The Flintshire LSB was established in 2008. In accordance with requirements of the Well-being of Future Generations (Wales) Act 2015, from 1 <sup>st</sup> April 2016 the LSB partnership will be dissolved and the Flintshire Public Services Board (PSB) will be established.
1.02	Transition arrangements are in place that include a review of membership, terms of reference, governance arrangements, performance management and branding.
1.03	<p>The Flintshire LSB are responsible for the Single Integrated Plan (SIP). The last Plan was adopted in 2014 and currently focuses on two primary themes:</p> <ul style="list-style-type: none"> <li>• People enjoy good health, well-being and independence.</li> <li>• People are safe</li> </ul> <p>Work has been undertaken to refresh the secondary priorities and the associated key activities and achievement measures. A copy of this refresh is attached at Appendix A and B.</p>
1.04	<p>In May 2015, implementation of a new performance management system known as CAMMS began across Flintshire Local Authority. CAMMS is an integrated planning, risk management and programme / project management and reporting software. It has already been used for Improvement plan reporting since June 2015.</p> <p>Work is about to commence to develop two further aspects of the system: 'global collaboration' and 'community dashboard' that can be used by all PSB Partners to aid performance management of PSB priorities including those mentioned in 1.03.</p> <p>CAMMS can provide benefits which include:</p> <ul style="list-style-type: none"> <li>• efficiencies by reducing duplication and data entry;</li> <li>• a single version of the truth;</li> <li>• improved visibility and accountability for performance and programme / project management objectives; including an audit trail, and;</li> <li>• dynamic, exception based reporting with dashboards and standard reports.</li> </ul>
1.05	<p>From 1<sup>st</sup> April 2016 the Flintshire PSB will have a statutory duty to produce an Assessment of Local Well-being (by March 2017) and a Local Well-being Plan (by March 2018). These will replace the existing SIP.</p> <p>The Assessment of Local Well-being should provide an assessment of the</p>

	<p>state of economic, social, environmental and cultural well-being in Flintshire. This should be published no later than one year before the date on which a local Well-being Plan is to be published.</p> <p>The local Well-being Plan must state:</p> <ul style="list-style-type: none"> <li>• Why the PSB feels their objectives will contribute within their local area to achieving the well-being goals, and</li> <li>• How it has had regard to the Assessment of Local Well-being in setting its objectives and steps to take.</li> </ul> <p>The Well-being Plan must be signed off by the PSB and endorsed by Full County Council and the Boards for other 3 statutory partners as a minimum.</p> <p>Any decisions taken by the PSB have to be agreed by all 4 statutory partners (Flintshire County Council, Betsi Cadwaladr University Health Board, Natural Resources Wales and North Wales Fire and Rescue Service). The PSB will hold other partners to account on collective priorities. Overview and Scrutiny will hold the PSB to account on its general duty.</p> <p>There will be a requirement to consult with the Future Generations Commissioner on the Well-being Plan no less than 14 weeks before it is published.</p> <p>The Commissioner will act as a 'critical friend' / advisory role to the PSB in relation to the Well-being Plan but will have a formal role in ensuring that individual bodies discharge their duties.</p> <p>Each public body specified in the Act has a duty to meet the requirements of the Act in its own right and, if they are a member of the Public Services Board (PSB) they must also deliver the requirements of the Act in the context of a local well-being plan.</p> <p>The PSB will be required to carry out an annual review of their plan showing their progress.</p>
1.06	<p>The LSB partners have committed to a workshop in late February 2016. At this session partners will agree activities (with a timeline) for achieving the requirements placed on the PSB under the Act, and identify priority areas where there may be further opportunities for collaborative working.</p>
1.07	<p>Consideration is also being given as to how the PSB ensure that plans and needs assessments link into local and regional priority setting going forward.</p>

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	The Council's Medium Term Financial Plan is aligned to resource the Council's contribution to these partnership priorities.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	Consultation with Cabinet is planned for the 16 <sup>th</sup> February.
3.02	All Local Service Board partners and respective Delivery Boards have contributed to the development of this report.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	A recent review has been undertaken by Internal Audit to consider the controls in place for strategic partnership self-assessment. The recommendations of this report are being implemented as part of the LSB to PSB transition.

<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix A – Priority Update: People enjoy Good Health, Well-being and Independence Appendix B – Priority Update: People Are Safe

<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	Link to Legislative Overview by Welsh Government: <a href="http://gov.wales/topics/people-and-communities/people/future-generations-bill/?lang=en">http://gov.wales/topics/people-and-communities/people/future-generations-bill/?lang=en</a>  <b>Contact Officer:</b> Yvonne Tonks, Team Leader - Policy <b>Telephone:</b> 01352 702126 <b>E-mail:</b> <a href="mailto:Yvonne.tonks@flintshire.gov.uk">Yvonne.tonks@flintshire.gov.uk</a>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>1) Assessment of Local Well-being</b> – This assessment sets out: <ul style="list-style-type: none"> <li>• Community areas of Flintshire.</li> <li>• Analysis of the state of well-being in each community area and in the area as a whole.</li> <li>• Analysis of the state of well-being of the people in the area.</li> <li>• Analysis that the board carries out by reference to criteria set and applied by it for the purpose of assessing economic, social, environmental and</li> </ul>

cultural well-being in the area or in any community situated in the area.

- Predictions of likely future trends in the economic, social, environmental and cultural well-being of the area.

## **2) Flintshire Local Service Board (LSB)**

The Flintshire LSB is a senior leadership team with representation from:

- Flintshire County Council
- Betsi Cadwaladr University Health Board (BCUHB)
- Coleg Cambria
- Flintshire Local Voluntary Council (FLVC)
- Glyndwr University
- Natural Resources Wales
- North Wales Fire and Rescue Service
- North Wales Police
- Police and Crime Commissioners Office
- Probation: National Probation Service
- Probation: Wales Community Rehabilitation Community
- Public Health Wales
- Welsh Government

Flintshire Local Service Board (LSB) under its Terms of Reference has five principal roles:

- Effective and trusting partnership relationships as a set of local leaders.
- Discharging the responsibilities of an LSB - this includes producing a meaningful and fit for purpose Community Strategy.
- Consistent and effective governance and performance of strategic partnerships.
- Identifying common issues as public bodies/employers.
- Promoting collaboration in the design and provision of local public services and to make best economic use of local partner's resources, such as people, money, assets and technology.

## **3) Public Services Board**

The Well Being of Future Generations Act 2015 establishes Public Services Boards (PSBs) for each local authority area in Wales. The Members of each Public Services Board must include:

- Flintshire County Council
- Betsi Cadwaladr University Health Board (BCUHB)
- Natural Resources Wales
- North Wales Fire and Rescue Service

In addition to these members, each PSB must also invite the following people to participate on the Board who become 'invited participants' if they accept the invite. In Flintshire this includes:

- Flintshire Local Voluntary Council (FLVC)
- North Wales Police
- Police and Crime Commissioners Office
- Probation: National Probation Service
- Probation: Wales Community Rehabilitation Community

- Welsh Government

PSBs can also invite other people who carry out public functions. In Flintshire this will include:

- Coleg Cambria
- Glyndwr University
- Public Health Wales
- Chairs of Health, Well-being & Independence Board and the People are Safe Board

The PSB must improve the economic, social, environmental and cultural well-being of its area by working to achieve the well-being goals. It will do this by:

- Assessing the state of economic, social, environmental and cultural well-being in its area; and
- Setting objectives that are designed to maximise the PSBs contribution to the well-being goals.

They must do this in accordance with the sustainable development principle

**4) Single Integrated Plan (SIP)** – Plan required by Welsh Government that replaced:

- Flintshire County Vision - 2009 to 2019.
- Making a Positive Difference Plan - 2011 to 2014 (Children & Young People's Partnership).
- Community Safety Strategic Plan - 2011 to 2014.
- Good Health, Good Care Strategy - 2011 to 2014 (Health, Social Care and Well-being Partnership).

The purpose of the Plan is to improve links between organisational and strategic partnership planning and remove unnecessary duplication.

The Plan is also used to meet statutory responsibilities in relation to the development of plans and strategies under the following legislation:

- Local Government (Wales) Measure 2009 - Part 2: Community Strategies and Planning (Ss 37-46).
- Children Act 2004 (Part 3: S26) (which includes plans required in accordance with the Children and Families (Wales) Measure 2010 (S2) and the Mental Health (Wales) Measure 2010 (Part 1)).
- NHS (Wales) Act 2006 (Part 3: S40).
- Crime and Disorder Act 1998 (Part 1: S6).

**5) Well-being of Future Generations (Wales) Act 2015** is about improving the social, economic, environmental and cultural well-being of Wales.

It aims to make the public bodies listed in the Act think more about the long-term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach.

To make sure we are all working towards the same vision, the Act puts in



place seven **well-being goals**.

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture & thriving Welsh language
- A globally responsible Wales.

In addition, each public body must carry out **sustainable development**. In this Act “sustainable development” means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals.

The intended benefits of the Act include:

- Identifies goals to improve the well-being of Wales
- Introduces national indicators, that will measure the difference being made to the well-being of Wales
- Establishes a Future Generations Commissioner for Wales to act as an advocate for future generations
- Puts Local Service Boards and Well-being Plans on a statutory basis and simplifies requirements for integrated community planning.

#### **6) Well-being Plan**

Many existing duties are currently being repealed to allow for a single plan. Legislation that can be delivered through this Act has been considered by Welsh Government and will be listed in the draft guidance. Examples include the Mental Health Measure, Child Poverty Strategy, Local Housing Act. There are other areas where there is no statutory or explicit legal link that may also be included such as Ageing Well, Crime and Disorder, etc.

**This page is intentionally left blank**

## APPENDIX A

### PEOPLE ENJOY GOOD HEALTH, WELLBEING AND INDEPENDENCE

#### **Our Aim:**

People enjoy good health, wellbeing and independence.

The HWIB will focus on four key priorities, those being:

1. People take responsibility for their own health and that of their families, within supportive communities
2. Early intervention, prevention and support reaches the right people
3. A shared vision and approach for effective integrated health and social care service delivery.
4. People who require more specialist support get their needs met

#### **This is important because:**

- The costs of poor health and loss of independence are significant to individuals, families and organisations.
- As a result of population changes, advances in medicine and public expectations, demands on services are likely to grow and organisations will find it increasingly difficult to meet those needs.
- There is evidence of effective interventions that can be taken to prevent or reduce the demand for services

#### **Evidence:**

- [Social Services and Wellbeing Act \(Wales\), 2014](#)
- [Our Healthy Future, 2011](#)
- [Together for Health, 2011](#)
- [Delivering Local Health Care, 2013](#)
- [Building a Brighter Future: The Early Years and Childcare Plan, 2013 - 2023](#)
- Local Public Health Strategic Framework for North Wales
- [North Wales Fire and Rescue Authority Combined Improvement and Risk Reduction Plan](#)
- North Wales Community Safety Plan
- BCUHB Annual Operational Plan
- North Wales Planning Framework 16/17
- Flying Start Delivery Plan

- Families First Project Plan

## What we (as a HWIB) will do in 2015 – 2018: KEY ACTIVITIES

1. Provide information and support for people to take responsibility for their own health and that of their families
2. Promote and protect the wellbeing of children aged 0-5 and their families and older people through prevention, making best use of existing services and facilities and being creative in the way they are delivered.
3. Put in place a model for the implementation of Primary and Community care services (Deliver More Services Closer to Home)
4. Strengthen capacity and skills in the independent care sector to meet the needs of people who need care home placements or domiciliary care.
5. Improve arrangements to ensure that the health needs of Looked After Children are met
6. Improve approaches to support the needs of adults with a Learning Disability for example in delivery of care, housing, employment etc

## What difference we want to make:

The following indicators will be used across the whole programme to indicate if progress is being made.

We want to see an INCREASE in the..

% of people reporting that they live in the right home for them

% of people reporting they can do what matters to them

% of people reporting they were treated with dignity and respect

% of people reporting that they feel safe

% of people reporting that they belong to their community

% of people reporting they have received the right information or advice when they needed it

% of people reporting they felt involved in any decisions made about their care and support

% of people who are satisfied with care and support that they received

% of adults at the end of reablement phase who a) have no package of care and support 6 months later b) have no package of care and support 12 months later

% of adults who have received advice and assistance and have not contacted social services for 6 months for the same outcome during the year

% of children in the Flying Start Programme who have met or exceeded their developmental milestones at 2 and 3 years of age

% of Looked After Children seen by a registered dentist within 3 months of becoming looked after (revised measure from 2016/2017)  
 % of Looked After Children registered with a GP (revised measure from 2016/2017)  
 % smokers accessing specialist support services / % of these who quit  
 % of health and social care staff who receive flu vaccinations

We want to see a DECREASE in the...

average length of time older people (aged 65 or over) are supported in care homes per 1,000 population by the local authority  
 average length of stay in hospital  
 % of unscheduled admissions of older people (aged 65 or over) to hospital who were receiving care and support service  
 rate of delayed transfers of care for social care reasons per 1,000 population aged 75 or over

**What we mean by:**

Alternative Delivery Models	Ways that delivering services or meeting an individual needs can be met through a different approach.
Assets	Health assets are factors or resources which enhance the ability of individuals, communities and populations to maintain their health and wellbeing. These act as protective or supporting factors to buffer against life's stresses. They include the capacity, skills, knowledge, connections and potential in a community. This approach contrasts with a health deficits approach which focuses on problems or deficiencies in a community. These include, for example, deprivation, illness and health damaging behaviours" Welsh Government. <i>Fairer outcomes for All, Reducing Inequities in Health Strategic Action Plan</i> . March 2011
Continuing Care (aged up to age 18)	Applies to children and young people whose <u>health needs</u> cause them to require a bespoke multi agency package of continuing care that cannot be met by existing universal or specialist services alone. Although the main reason for such a package will derive from the child or young person's health needs, they are likely to require multi agency service provision involving input from education, social services and sometimes others. <sup>1</sup>
Continuing Health Care (aged 18+)	NHS continuing healthcare is the name given to a package of care that is arranged and funded solely by the NHS for individuals aged 18+ who are not in hospital and have been assessed as having a "primary health need" <sup>2</sup>
Domicillary care	Care that is provided within an individual's own home
Early intervention	Early intervention involves taking action as soon as possible to tackle problems that have already emerged
Independent Care Sector	Providers of care that are not based within the NHS or local government.

<sup>1</sup> <http://dera.ioe.ac.uk/17374/1/121127careen.pdf>

<sup>2</sup> <http://www.nhs.uk/chq/Pages/2392.aspx?CategoryID=68&SubCategoryID=681>

Looked After Children	Defined within the <a href="#">Children Act 1989</a> , a Looked After Child is one who's care is the responsibility of the local authority as a "Corporate Parent".
Resilient Communities	Community resilience is 'the ability of community members to take meaningful, deliberate, collective action to remedy the impact of a problem, including the ability to interpret the environment, intervene, and move on' Norris, F., Stevens, S., Pfefferbaum, B., Wyche, K. and Pfefferbaum, R. (2008) 'Community Resilience as a Metaphor, Theory, Set of Capacities and Strategy for Disaster Readiness', American Journal of Community Psychology, 41:127-150.
Single Point of Access	A new way for adults across North Wales to gain access to advice, assessment and co-ordinated community health and social care services by contacting just one telephone number. (Regional Vision)

## 1. Provide information and support for people to take responsibility for their own health and that of their families

<b>ACTION REPORT</b>	<b>Date:</b>				
<b>Achievements in last 6 months:</b>					
•					
<b>Achievements for next 6 months:</b>					
•					
<b>Risk and Changes:</b>	<b>Support Required:</b> What, who, when?				
<b>Next Steps:</b>					
<b>Achievement Measures</b>	<b>Lead</b>	<b>Baseline</b>	<b>Target</b>	<b>Current Position</b>	<b>On Target RAG</b>
Engage all partners within the Local Service Board to promote and protect the health of their staff by: <ul style="list-style-type: none"> <li>• Committing to securing appropriate health standard (e.g. Corporate Health Standard, Workplace Health Award Healthy Colleges, Healthy Schools)</li> </ul>	LSB Members.		Partner agencies identified level of commitment to achieving standards		

<ul style="list-style-type: none"> <li>• Encouraging staff and others to access opportunities to improve and maintain health (e.g. national screening programmes, flu vaccination)</li> <li>• Develop an area of their intranet sites as a tool to raise awareness and signpost to health information and opportunities</li> </ul>			<p>Intranet pages developed, including relevant signposting to information about national screening programmes</p>		
<p>Contribute to the national target to reduce smoking prevalence by having an up to date no smoking workplace policy, and supporting employees who smoke to access smoking cessation services.</p>	<p>LSB Members.</p>		<p>Partner agencies hold up to date no smoking policy. Smoking cessation services promoted.</p>		
<p>Support staff and others who work with vulnerable groups / those known to experience health inequality to access training (e.g. Making Every Contact Count and brief intervention training relation to smoking and alcohol) so that they can be effective in promoting healthy behaviour changes.</p> <p>To embed such training in core in-house staff training for relevant staff groups.</p>	<p>LSB Members</p>		<p>Increase in numbers trained on an annual basis.</p> <p>Training identified as core component of LSB</p>		

			organisation training programmes by March 2018.		
Explore and make best use of opportunities to promote mental wellbeing across partner agencies	LSB Members		Mental wellbeing resources promoted		

**2. Promote and protect the wellbeing of children aged 0-5 and their families and older people through prevention, making best use of existing services and facilities and being creative in the way they are delivered .**

<b>ACTION REPORT</b>		<b>Date::</b>			
<b>Page 24</b>	Achievements in last 6 months:				
	•				
	Achievements for next 6 months:				
	•				
<b>Risk and Changes:</b>		<b>Support Required:</b> What, who, when?			
<b>Next Steps:</b>					
<b>Achievement Measures</b>	<b>Lead</b>	<b>Baseline</b>	<b>Target</b>	<b>Current Position</b>	<b>On Target RAG</b>



Develop and implement an "Ageing Well in Flintshire" Plan	Older Peoples Strategy Coordinator, FCC	NA	Developed by October 2015 Milestones identified within full plan		
Implementation of actions within the "A Place to Call Home" action plan	Senior Manager, Adult & Integrated Services, FCC Commissioning Manager, FCC		March 2016		
Fully implement the North Wales Service Models for the management and prevention of falls in hospitals, care homes and the community	Director of Clinical Services, East BCUHB. Senior Manager, Adult & Integrated Services, FCC		December 2018		
Explore potential for North Wales Fire and Rescue Service to identify and refer older people at risk of falls as an extension of the current Falls Prevention Service.	Assistant Chief Fire Officer, North Wales Fire and Rescue Service		March 2016		
Develop additional Extra Care accommodation within Holywell and Flint	Chief Officer, Social Services FCC		Flint to be built by Summer		

			2017		
			Holywell to be built by end 2018		

**3. Put in place a model for the implementation of Primary and Community Care Services (Deliver More Services Closer to Home)**

<b>ACTION REPORT</b>	<b>Date::</b>
----------------------	---------------

**Achievements in last 6 months:**

- 

**Achievements for next 6 months:**

- 

**Risk and Changes:**

- Economic Environment
- Performance frameworks within partner organisations are not always compatible
- Organisational change
- Competing priorities
- Requirements relating to use of funding

**Support Required:**  
What, who, when?

**Next Steps:**

Achievement Measures	Lead	Baseline	Target	Current Position	On Target RAG
----------------------	------	----------	--------	------------------	---------------

Page 26

Partners to undertake a self-assessment to identify current position against the key determinants of effective integration <sup>3</sup>	Health, Wellbeing and Independence Board	NA	February 2016		
Multi-agency group convened, working description of 'effective integrated health and social care service delivery' agreed and implementation plan for improvements adopted.		NA	May 2016		
NHS, local authority and third sector partners match their service delivery against agreements reached as a result of work undertaken above		NA	Post 2016 for remainder of the plan		
Undertake engagement work with key stakeholders to develop a shared model for what primary and community services should look like (for adults)	Health, Wellbeing and Independence Board	NA	Workshop 1 September 2015		
Workshop 1 – Primary Care focus Workshop 2 – Community Services focus		NA	Workshop 2 Jan 2016		
Map existing service provision against the agreed model		NA	March 2016		
Develop an implementation plan		NA	June 2016		
Undertake process above for children and young people.	Health, Wellbeing and Independence Board	NA	Commence April 2016		
Full introduction of a multi-agency SPOA , including signposting to prevention / promotion opportunities	Area Team, BCUHB  Social Services, FCC	NA	March 2016 (WG deadline)		

<sup>3</sup> [The Key Determinants of Effective Integration of Health and Social Care - Health and Wellbeing Best Practice and Innovation Board, February 2013](#)

BCUHB and FCC to improve the way that disputes relating to Continuing Health Care decisions are processed.	Area Team, BCUHB  Social Services, FCC		April 2016		
Use research, innovative practice and shared learning to embed best practice into core service delivery.	HWIB	NA	Ongoing		
Develop Primary Care Centre in Flint	Area Director, BCUHB	Spring 2017			

#### 4. Strengthen capacity and skills in the independent care sector to meet the needs of people who need care home placements or domiciliary care.

Page 28	<b>ACTION REPORT</b>	Date::
	Achievements in last 6 months:	
	Achievements for next 6 months:	
<b>Risk and Changes:</b> <ul style="list-style-type: none"> <li>Recruitment and retention of skilled and experienced staff within highly competitive market (both within and beyond the care sector)</li> <li>Frailties within the regional supply market</li> <li>Regional and national concerns over availability of quality care provision</li> <li>Rising care home costs with no national financial subsidy</li> <li>Responding to increasing complexity of need and palliative/end of life care and support</li> <li>Care Council for Wales Qualifications Framework (Standards) restricts opportunities for Managers who</li> </ul>	<b>Support Required:</b> What, who, when?	

wish to move into Wales to Work

Next Steps:

Achievement Measures	Lead	Baseline	Target	Current Position	On Target RAG
Ensure that the county's approach to regeneration supports and promotes work within the Care Sector.	Enterprise and Regeneration Manager, FCC  Chief Officer, Social Services.		Host a multi-agency event to promote work within Health and Social Care by Dec 2016		
Work as part of the North Wales Commissioning Board to develop a sustainable Care Home market as a regional commissioning priority.	Senior Manager Safeguarding & Commissioning, FCC  Area Director, BCUHB, East		Ongoing		
Develop a joint approach to commissioning.	Senior Manager Safeguarding & Commissioning, FCC  Director of Clinical Services, BCUHB East Area				

Further develop the use of a one page profile within domiciliary and residential care in order to ensure person centred practice	Head of Nursing, Area Team East, BCUHB.  Senior Manager Safeguarding & Commissioning, FCC				
Complete the Residential Care Home Review and respond to findings	Senior Manager, Adult & Integrated Services, FCC		Completed by February 2016		

**Page 30** **Improve arrangements to ensure that the health needs of Looked After Children are met**

ACTION REPORT		Date::				
Achievements in last 6 months:						
•						
Achievements for next 6 months:						
•						
Risk and Changes:			Support Required: What, who, when?			
Next Steps:						
Achievement Measures		Lead	Baseline	Target	Current Position	On Target RAG

The percentage of health assessments for looked after children due in the year that have been undertaken – continued improvement on position	Looked After Childrens Nurse, BCUHB	54.5% - 2014/2015 Year end  (76.1% for Q2 in 2015/16)	75%		
Key health promotion information materials relevant to the age and stage of LAC is provided to foster carers / residential care staff	Principal PH Practitioner, PHW  Participation Officer, FAST	December 2016			

**6. Improve approaches to support the needs of adults with a Learning Disability for example in delivery of care, housing, employment etc**

Page 31

ACTION REPORT		Date::
Achievements in last 6 months:		
.		
Achievements for next 6 months:		
.		
<p><b>Risk and Changes:</b></p> <p><u>For all areas</u></p> <ul style="list-style-type: none"> <li>• Not meeting the complex needs of service users.</li> <li>• Meet Local Authority financial targets</li> <li>• Support Flintshire's social responsibility</li> <li>• Meeting statutory and legal requirements</li> <li>• Expectation of carers.</li> </ul> <p><u>For work specifically relating to Alternative Delivery Models</u></p> <ul style="list-style-type: none"> <li>• Service costs transferring to another budget (rather than</li> </ul>	<p><b>Support Required:</b></p> <p>What, who, when?</p>	

efficiencies being realised across the local authority) <ul style="list-style-type: none"> <li>• Challenging savings targets are not met in timescale.</li> <li>• Staff resistance to change.</li> <li>• Commercial/change expertise not held.</li> <li>• PIN returns no acceptable alternatives with appropriate accommodation.</li> <li>• Provide new opportunities to trade</li> </ul>	
---	--

**Next Steps:**

<b>Achievement Measures</b>	<b>Lead</b>	<b>Baseline</b>	<b>Target</b>	<b>Current Position</b>	<b>On Target RAG</b>
Complete the review of the Enhanced Community Rehabilitation Service (ECRS) and report on review findings.	Jo Taylor	NA	March 2016		
ECRS Report to include <ul style="list-style-type: none"> <li>• Robust conclusions based on evidence</li> <li>• Evidence of engagement and communication with service users and carers</li> </ul>		NA	March 2016		
Implement the SHARP Housing Programme to increase housing options including for older people and adults with a Learning Disability	Strategic Housing and Regeneration Programme Manager, FCC	NA	Within 5 year project timescale		
Alternative Delivery Model (ADM) Business plan agreed relating to work opportunities and day care services for adults with a Learning Disability	Senior Manager, Adult & Integrated Services, FCC	NA	January 2016		
Develop implementation plans for 2 project plans:	Senior	NA	April 2016		

Page 32



1 Work Opportunities and Work Options Team (LD) 2 Day Care Services (LD)	Manager, Adult & Integrated Services, FCC				
Project 1 to go live	Senior Manager, Adult & Integrated Services, FCC	NA	May 2016		
Project 2 to go live	Senior Manager, Adult & Integrated Services, FCC	NA	Summer 2017		

**This page is intentionally left blank**

**APPENDIX B**

**PEOPLE ARE SAFE WORK PROGRAMME – 2015/6**

**DRAFT**

## Priority 2: People are Safe

A key aim of the Flintshire Local Service Board is to work in partnership to make Flintshire a safer place to live, work and visit.

Over the past decade levels of recorded crime have steadily reduced. This is partly a reflection of the improved ways public sector organisations have worked together to promote community safety.

The intention of the 'People are Safe' work plan for 2015/6 is to respond to the issues affecting Flintshire, which have been identified through a needs assessment process. The progress of the plan will be reported on a six monthly basis, to both the Flintshire Local Service Board and also the North Wales Safer Communities Board

Our focus for 2015/6 are as follows:

- i. Reducing crime and disorder, through focussing on:**
- Reduce victim based crime
  - Reduce ASB
  - Support vulnerable people to prevent them becoming victims of crime
  - Reduce repeat incidents of victim based crime and ASB for victims and perpetrators
    - Work with MARAC to manage the levels of repeat victims of Domestic Abuse
    - Deal effectively with high risk cases of Domestic Abuse and Sexual Violence
    - Increase the confidence in reporting Domestic Abuse and Sexual Violence
    - Increase awareness amongst young people of sexual violence
- ii. Combat substance misuse in the area, through:**
- Reduce substance misuse
- iii. Reducing reoffending, through focussing on:**
- Adult reoffending
  - Children and young people reoffending

The tables that appear in the remainder of this document details how these areas will be addressed and their success measured.

## FLINTSHIRE PEOPLE ARE SAFE DELIVERY BOARD: 2015/6 WORK PLAN

- 1. FOCUS: Reduce victim based crime (violence and acquisitive crimes)**
- 2. FOCUS: Reduce anti-social behaviour**
- 3. FOCUS: Support vulnerable people to prevent them becoming victims of crime**
- 4. FOCUS: Reduce repeat incidents of victim based crime and ABS for victims and perpetrators**

### **Context:**

Flintshire is a safe place to live and work. Victim based crime has fallen by 7% in the county over the past four years and incidents of anti-social behaviour have reduced by nearly 20% during the same period.

Becoming a victim of crime and anti-social behaviour can have a significant impact on an individual's well-being. It is essential for partner agencies to work together to identify, reassure and support victims of crime and ASB. Often solutions cannot be found by a single agency.

Focus must also be on identifying and protecting the most vulnerable in our communities to prevent them from becoming repeat victims of both crime and ASB.

Anti-social behaviour is defined as behaviour likely to cause alarm, harassment or distress to members of the public not of the same household as the perpetrator.

Where anti-social behaviour is identified, agencies have a number of different powers to help tackle the issues. The most recent powers are those introduced through the Anti-social Behaviour Crime and Policing Act 2014. This legislation provides professionals and organisations with greater flexibility to deal with offenders, including Public Space Protection Orders, Community Protection Notices, Civil Injunctions, Closure Orders and Criminal Behaviour Orders.

### **Achievement Measures**

- 1. Total numbers of victim based crime reported**
- 2. Number of repeat victims of crime**
- 3. Repeat victims of hate crime**
- 4. Level of ASB (personal)**

### **2014/15 Baseline Information**

- 1. 6568**
- 2. 460**
- 3. 0**
- 4. 4587**

<b>5. Number of repeat victims of ABS (personal)</b> <b>6. Numbers of households supported by the Flintshire Neighbourhood Wardens</b>	<b>5. 70</b> <b>6.</b>
Key Activities	Target Date
<ul style="list-style-type: none"> <li>▪ Continue to promote the OWL on-line system as a means of engaging with members of our communities (March 2016)</li> </ul>	On-going
<ul style="list-style-type: none"> <li>▪ Actively contribute to the work of the regional Tackling Serious Organised Crime Group (January 2016)</li> </ul>	On-going
<ul style="list-style-type: none"> <li>▪ Develop links with the PCC's 'victim hub' to ensure an enhanced service to victims of crime</li> </ul>	March 2016
<ul style="list-style-type: none"> <li>▪ Include focus on hate crime in the partnership tasking process</li> </ul>	September 2015
<ul style="list-style-type: none"> <li>▪ Support partners to tackle 'doorstep crime' in our communities</li> </ul>	On-going
<ul style="list-style-type: none"> <li>▪ Agree a multi-agency process to ensure a consistent approach to powers under the Anti-Social Behaviour, Crime and Policing Act 2014</li> </ul>	March 2016
<ul style="list-style-type: none"> <li>▪ Address juvenile ASB &amp; Crime offenders through developing a procedure for FCC staff to issue 'yellow card' warning notices</li> </ul>	March 2016
<ul style="list-style-type: none"> <li>▪ Maintain the multi-agency intelligence led approach to tackle ASB through monthly tasking and ad hoc professionals meetings.</li> </ul>	On-going

- 4. FOCUS: Increase confidence in reporting domestic abuse / Work with MARAC to manage the levels of repeat victims of Domestic Abuse (Multi Agency Risk Assessment Conferences)**
- 5. FOCUS: Increase confidence in reporting sexual violence/ Increase awareness amongst young people of Sexual violence**

**Context:**

Domestic abuse can happen to anyone regardless of race, age, sexual orientation, religion, or gender. Domestic abuse affects people of all

socioeconomic backgrounds and education levels. Domestic abuse occurs in both opposite-sex and same-sex relationships and can happen to intimate partners who are married, living together, or dating.

Domestic abuse not only affects those who are abused, but also has a substantial effect on family members, friends, co-workers, other witnesses, and the community at large. Children, who grow up witnessing domestic violence, are among those seriously affected by this crime. Frequent exposure to violence in the home not only predisposes children to numerous social and physical problems, but also teaches them that violence is a normal way of life - therefore, increasing their risk of becoming society's next generation of victims and abusers.

One woman in four (and one man in six) in the UK will be a victim of domestic violence during their lifetime, according to research estimates. Two women a week are killed by a current or former male partner.

<http://www.nationaldomesticviolencehelpline.org.uk/>

Domestic violence is officially classified as "any incident of threatening behaviour, violence or abuse between adults who are or have been in a relationship together, or between family members, regardless of gender or sexuality".

#### Achievement Measures

1. Number of high risk repeat victims of Domestic Abuse (reviewed MARAC).
2. All domestic crimes reported to North Wales Police.
3. All non crime domestic incidents reported to North Wales Police.
4. Number of individuals supported through the IDVA Service who report 'feeling safe'
5. Number of 'Homesafe' referrals to the Neighbourhood Wardens

#### Sexual violence:

6. Levels of reporting of sexual abuse and violence (NWP)

#### 2014/15 Baseline Information

1. -
2. 760 all crime (624 DV)
3. 1035
4. -
5. -

#### Key Activities

- Raise awareness of violence against women by supporting the International White Ribbon Campaign on a

#### Target Date

November 2015

regional level	
<ul style="list-style-type: none"> <li>▪ Continue to monitor the effectiveness of MARAC through the local strategic groups, ensuring they are operating to 'SaveLives' minimum standards</li> </ul>	On-going
<ul style="list-style-type: none"> <li>▪ Develop a collaborative approach to standardising IDVA service across the region.</li> </ul>	March 2016
<ul style="list-style-type: none"> <li>▪ Respond to new legislation – The violence against Women, Domestic Abuse and Sexual Violence (Wales) Act, including the National Training Framework.</li> </ul>	March 2016
<ul style="list-style-type: none"> <li>▪ Establish local domestic abuse service user groups to ensure they are involved with the planning, design and delivery of services.</li> </ul>	July 2015
<ul style="list-style-type: none"> <li>▪ Ensure that there are age appropriate education plans in place for all secondary school children in the region through delivery of the Cat's Paw Theatre Company Forum Theatre, School Liaison Officers and Spectrum Project.</li> </ul>	March 2016
<ul style="list-style-type: none"> <li>▪ Raise awareness of child sexual exploitation in order to improve intelligence and identify specific areas of concern for Flintshire.</li> </ul>	March 2016

## 6. FOCUS: Combat substance misuse in the area

### Context

Substance misuse can affect anyone, from any walk of life.

The focus of this workstream will be the key areas of education, prevention, enforcement and recovery. Particular emphasis will be placed on:

- The needs of young people
- The impact of New Psychoactive Substances (Legal Highs)
- The impact that alcohol has on individuals and the community

We will also work closely with those who use our services to ensure our efforts are making a genuine difference.



Achievement Measures	2014/15 Baseline Information	
<p>Key Performance Indicators</p> <ol style="list-style-type: none"> <li>1. KPI 2 Waiting Times between Referral and Treatment Start Date (to achieve a waiting time of less than 20 days)</li> <li>2. KPI 5 Treatment Completes (numbers of cases closed as treatment complete)</li> <li>3. <b>Number of successful awareness sessions delivered to young people</b></li> <li>4. <b>Number of successful training sessions delivered to professionals</b></li> </ol>	<p>Baseline figures for 2014/15 are measured against 13/14 baseline figures.</p> <ol style="list-style-type: none"> <li>1. KPI 2 – Green – above 80%, Amber between 70.1 and 79.9%, Red under 70%, these baseline figures have not changed for 2015/16. Flintshire baseline for 2013/14 was 71.8%</li> <li>2. KPI 5 – 2013/14 Flintshire baseline 70.2%, Wales 13/14 baseline 72.3%, these have changed for 2015/16</li> </ol>	
Key Activities		Target Date
<ul style="list-style-type: none"> <li>▪ Local gaps in services are fed into regional commissioning and planning cycle</li> </ul>		On-going
<ul style="list-style-type: none"> <li>▪ Establish a virtual network to disseminate information and advice on substance misuse appropriately</li> </ul>		March 2016
<ul style="list-style-type: none"> <li>▪ Respond effectively to emerging issues with consistent approaches in terms of awareness/treatment and recovery</li> </ul>		On-going
<ul style="list-style-type: none"> <li>▪ Implementation of recommendations emerging from the Harm Reduction and Drug Poisoning Review Group</li> </ul>		March 2016

▪ Implementation of alcohol brief intervention training as per the alcohol demand reduction work stream	March 2016
---	------------

## 7. FOCUS: Reduce reoffending (for victims and offenders)

### Context

A great deal of work is undertaken to identify those who have or are likely to cause harm to our communities. A distinction is made between adult and children's services, although when a young person transfers to adult services resources are available for practitioners, young people and their families to manage this transition effectively.

#### i. Adult services

Reducing reoffending is key objective in safeguarding our communities. By working with offenders in a targeted way with partners we can significantly reduce crime levels. We have a well established Integrated Offender Management Unit which brings together partners who will continue to deliver against the 'All Wales Reducing Reoffending Strategy'.

#### ii. Children's services

There are four Youth Justice Services in North Wales. They focus on preventing young people entering the criminal justice system, and seek to reduce reoffending and use of custody. An important aspect of their rehabilitation work is to focus on the impact of crime on victims, and undertake community reparation work – where appropriate.

Achievement Measures	2014/15 Baseline Information	
1. Number of repeat victims of crime 2. Re-offending rate ( YJS) 10-17 yr olds who received a substantive outcome (youth caution and above) 3. Number of Y2A transition referrals – YJS to NPS 4. Number of First Time Entrants- YJS	1. 460 2. 01/10/14 - 30/06/15: 16.4% 3. No data available for 14/15 4. 01/10/13 - 30/09/14: 47 male & 18 female	
Key Activities		Target Date
<ul style="list-style-type: none"> <li>Target repeat offenders (adults) via an Integrated Offender Management (IOM) process. Identifying those who cause the most harm (prolific offenders) and addressing their re-offending behaviour</li> </ul>		On-going
<ul style="list-style-type: none"> <li>Targeting young offenders to reduce offending and re-offending by implementing the Flintshire Youth Justice Service Plan</li> </ul>		March 2016
<ul style="list-style-type: none"> <li>Implement the new IOM Cymru strategic and operational delivery framework through Flintshire agencies</li> </ul>		January 2016
<ul style="list-style-type: none"> <li>Implement the new Youth to Adult (Y2A) portal – information sharing system for YOTs and NPS</li> </ul>		January 2016
<ul style="list-style-type: none"> <li>Reduce the number of young people entering the youth justice system</li> </ul>		On-going
<ul style="list-style-type: none"> <li>YJS to complete the Enhanced Case Management test project, contribute to Cordis Bright evaluation and disseminate learning</li> </ul>		March 2016
<ul style="list-style-type: none"> <li>Implementation of revised YJS Resettlement and Reintegration partnership (RRP) providing scrutiny of resettlement practice and partnership working.</li> </ul>		March 2016

DRAFT



## CORPORATE RESOURCES OVERVIEW AND SCRUTINY

<b>Date of Meeting</b>	Thursday 11 February 2016
<b>Report Subject</b>	Revenue Budget Monitoring (Month 8)
<b>Cabinet Member</b>	Leader of the Council and Cabinet Member for Finance
<b>Report Author</b>	Corporate Finance Manager
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

The purpose of this report is to provide Members with the Revenue Budget Monitoring 2015/16 (Month 8).

### RECOMMENDATIONS

1	That the committee considers and comments on the Revenue Budget Monitoring 2015/16 (Month 8) report. Any specific matters for attention will be noted and reported verbally to the Cabinet when it considers the report.
---	--

## **REPORT DETAILS**

<b>1.00</b>	<b>EXPLAINING THE REVENUE BUDGET MONITORING POSITION 2015/16 (MONTH 7)</b>
1.01	The Revenue Budget Monitoring 2015/16 (Month 8) report will be presented to Cabinet on Tuesday 16 February 2016. A copy of the report is attached as Appendix A to this report.
<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	As set out in Appendix A; Revenue Budget Monitoring 2015/16 (Month 8).
<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	None required.
<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	As set out in Appendix A; Revenue Budget Monitoring 2015/16 (Month 8).
<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix A; Revenue Budget Monitoring 2015/16 (Month 8).
<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	None required.  <b>Contact Officer:</b> Sara Dulson, Finance Manager <b>Telephone:</b> 01352 702287 <b>E-mail:</b> <a href="mailto:sara.dulson@flintshire.gov.uk">sara.dulson@flintshire.gov.uk</a>

<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<p>(1) <b>Revenue:</b> a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.</p> <p>(2) <b>Budget:</b> a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p>

**This page is intentionally left blank**





## CABINET MEETING

<b>Date of Meeting</b>	Tuesday, 16 February 2016
<b>Report Subject</b>	REVENUE BUDGET MONITORING 2015/16 (MONTH 8)
<b>Portfolio Holder</b>	Leader of the Council and Cabinet Member for Finance
<b>Report Author</b>	Gary Ferguson
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

This regular monthly report provides the latest revenue budget monitoring position for 2015/16 for the Council Fund and Housing Revenue Account. The position is based on actual income and expenditure as at Month 8, and projects forward to year-end.

The projected year end position is as follows:

#### **Council Fund**

- Net in year expenditure forecast to be £0.743m lower than budget
- Projected contingency reserve balance at 31 March 2016 of £4.379m

#### **Housing Revenue Account (HRA)**

- Net in year expenditure forecast to be £0.149m lower than budget
- Projected closing balance as at 31 March 2016 of £1.386m

### **RECOMMENDATIONS**

1	Note the overall report and the projected Council Fund contingency sum as at 31 <sup>st</sup> March 2016.
---	---

2	Note the projected final level of balances on the Housing Revenue Account.
---	--

## REPORT DETAILS

1.00	<b>THE REVENUE BUDGET MONITORING POSITION FOR MONTH 7 - 2015/16</b>																																																																											
1.01	<p><b><u>Council Fund Latest In Year Forecast</u></b></p> <p>The table below shows the projected position by portfolio.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">TOTAL EXPENDITURE AND INCOME</th> <th style="text-align: center;">Original Budget</th> <th style="text-align: center;">Revised Budget</th> <th style="text-align: center;">Projected Outturn</th> <th style="text-align: center;">In-Year Over/ (Under) spend</th> </tr> <tr> <th></th> <th style="text-align: center;">£m</th> <th style="text-align: center;">£m</th> <th style="text-align: center;">£m</th> <th style="text-align: center;">£m</th> </tr> </thead> <tbody> <tr> <td>Social Services</td> <td style="text-align: right;">59.696</td> <td style="text-align: right;">59.031</td> <td style="text-align: right;">59.116</td> <td style="text-align: right;">0.085</td> </tr> <tr> <td>Community &amp; Enterprise</td> <td style="text-align: right;">12.598</td> <td style="text-align: right;">12.792</td> <td style="text-align: right;">12.542</td> <td style="text-align: right;">(0.250)</td> </tr> <tr> <td>Streetscene &amp; Transportation</td> <td style="text-align: right;">27.782</td> <td style="text-align: right;">28.427</td> <td style="text-align: right;">29.402</td> <td style="text-align: right;">0.975</td> </tr> <tr> <td>Planning &amp; Environment</td> <td style="text-align: right;">4.887</td> <td style="text-align: right;">5.331</td> <td style="text-align: right;">5.485</td> <td style="text-align: right;">0.154</td> </tr> <tr> <td>Education &amp; Youth</td> <td style="text-align: right;">13.760</td> <td style="text-align: right;">13.120</td> <td style="text-align: right;">13.071</td> <td style="text-align: right;">(0.049)</td> </tr> <tr> <td>Schools</td> <td style="text-align: right;">82.670</td> <td style="text-align: right;">83.272</td> <td style="text-align: right;">83.272</td> <td style="text-align: right;">0.000</td> </tr> <tr> <td>People &amp; Resources</td> <td style="text-align: right;">4.595</td> <td style="text-align: right;">4.617</td> <td style="text-align: right;">4.487</td> <td style="text-align: right;">(0.130)</td> </tr> <tr> <td>Governance</td> <td style="text-align: right;">8.689</td> <td style="text-align: right;">8.715</td> <td style="text-align: right;">8.851</td> <td style="text-align: right;">0.136</td> </tr> <tr> <td>Organisational Change</td> <td style="text-align: right;">9.569</td> <td style="text-align: right;">9.546</td> <td style="text-align: right;">9.085</td> <td style="text-align: right;">(0.461)</td> </tr> <tr> <td>Chief Executive</td> <td style="text-align: right;">3.296</td> <td style="text-align: right;">3.177</td> <td style="text-align: right;">2.989</td> <td style="text-align: right;">(0.188)</td> </tr> <tr> <td>Central &amp; Corporate Finance</td> <td style="text-align: right;">23.915</td> <td style="text-align: right;">23.429</td> <td style="text-align: right;">22.414</td> <td style="text-align: right;">(1.015)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>251.457</b></td> <td style="text-align: right;"><b>251.457</b></td> <td style="text-align: right;"><b>250.714</b></td> <td style="text-align: right;"><b>(0.743)</b></td> </tr> </tbody> </table>	TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over/ (Under) spend		£m	£m	£m	£m	Social Services	59.696	59.031	59.116	0.085	Community & Enterprise	12.598	12.792	12.542	(0.250)	Streetscene & Transportation	27.782	28.427	29.402	0.975	Planning & Environment	4.887	5.331	5.485	0.154	Education & Youth	13.760	13.120	13.071	(0.049)	Schools	82.670	83.272	83.272	0.000	People & Resources	4.595	4.617	4.487	(0.130)	Governance	8.689	8.715	8.851	0.136	Organisational Change	9.569	9.546	9.085	(0.461)	Chief Executive	3.296	3.177	2.989	(0.188)	Central & Corporate Finance	23.915	23.429	22.414	(1.015)						<b>Total</b>	<b>251.457</b>	<b>251.457</b>	<b>250.714</b>	<b>(0.743)</b>
TOTAL EXPENDITURE AND INCOME	Original Budget	Revised Budget	Projected Outturn	In-Year Over/ (Under) spend																																																																								
	£m	£m	£m	£m																																																																								
Social Services	59.696	59.031	59.116	0.085																																																																								
Community & Enterprise	12.598	12.792	12.542	(0.250)																																																																								
Streetscene & Transportation	27.782	28.427	29.402	0.975																																																																								
Planning & Environment	4.887	5.331	5.485	0.154																																																																								
Education & Youth	13.760	13.120	13.071	(0.049)																																																																								
Schools	82.670	83.272	83.272	0.000																																																																								
People & Resources	4.595	4.617	4.487	(0.130)																																																																								
Governance	8.689	8.715	8.851	0.136																																																																								
Organisational Change	9.569	9.546	9.085	(0.461)																																																																								
Chief Executive	3.296	3.177	2.989	(0.188)																																																																								
Central & Corporate Finance	23.915	23.429	22.414	(1.015)																																																																								
<b>Total</b>	<b>251.457</b>	<b>251.457</b>	<b>250.714</b>	<b>(0.743)</b>																																																																								
1.02	The reasons for the projected variances occurring to date are summarised within appendix 2 with movements between periods summarised in appendix 1.																																																																											
1.03	<p><b>Significant budget movements between original and revised budget</b></p> <p>There have been three significant budget movements in month 8. £0.111m was transferred from the Education &amp; Youth portfolio to Schools in relation to Additional Learning Needs which has moved from the Inclusion Service.</p>																																																																											

	<p>£0.073m was realigned from the Organisational Change portfolio to Community &amp; Enterprise which relates to premises budget for Flintshire Connects. £0.048m relating to Capital Accounting Feasibility Study was transferred from People &amp; Resources portfolio to Education &amp; Youth. All of the above were accounting adjustments, the purpose for which the budget was intended has not changed, only the service area in which the budget is reported has changed.</p>
1.04	<p><b>Streetscene and Transportation</b></p> <p>The overall overspend within Streetscene &amp; Transportation has decreased from a projected £0.998m overspend at Month 7 to £0.975m as at Month 8. The projected overspend within the service is due in part to the delay in the implementation of a number of efficiencies as reported to the Programme Board. In addition fluctuations in recycle sales due to a volatile market has led to an increased pressure on income projections which have resulted in a shortfall of £0.397m. Full details of movements are explained in Appendix 2.</p>
1.05	<p><b>Programme of Efficiencies</b></p> <p>The 2015/16 budget contains £12.874m of specific efficiencies which are being tracked.</p>
1.06	<p>Appendix 3 provides detail on the latest position where there is a variation to the level of efficiency achievable compared to the budget.</p>
1.07	<p>This shows that it is currently projected that £10.702m (83%) will be achieved resulting in a net underachievement of £2.172m. The underachieved efficiencies are included within the projected outturn figure. The position will continue to be monitored and reported throughout the monthly monitoring process. Any efficiencies which remain unachievable for future years will be taken into consideration as part of the 2016/17 budget setting process.</p>
1.08	<p><b>Inflation</b></p> <p>Included within the 2015/16 budget are provisions for pay (£1.304m), targeted price inflation (£0.421m), non-standard inflation (£0.102m) and income (£0.254m).</p>
1.09	<p>For 2015/16 the amounts for non-standard inflation (NSI) include an allocation for food (£0.064m) and an allocation for Non Domestic Rates (£0.038m).</p>
1.10	<p>There is also an amount of £0.240m remaining from 2014/15 which is</p>

	currently also being held centrally. Areas subject to NSI increases will be monitored throughout the year and allocations made to portfolio areas only where a critical funding need is evidenced.
1.11	It is anticipated that the £0.064m for food inflation will not be required. In addition to this there is a surplus of £0.046m remaining relating to inflation set aside for pay. Therefore £0.110m is now projected to underspend. This is in addition to the previous year's underspend of £0.240m which is being considered as part of the Corporate Finance options in the 2016/17 budget.
	<b>Reserves and Balances</b>
	<b>Unearmarked Reserves</b>
1.12	The 2014/15 outturn reported to Cabinet on 14 <sup>th</sup> July 2015 showed unearmarked reserves at 31 March 2015 (above the base level of £5.769m) of £4.746m.
1.13	Taking into account previous allocations and the current underspend at Month 8 the balance on the contingency reserve at 31 <sup>st</sup> March 2016 is projected to be £4.379m.
	<b>Earmarked Reserves</b>
1.14	<p>The Council has developed a reserves protocol which was considered by Audit Committee and approved by County Council on 24<sup>th</sup> September 2015. This sets out the principles around how the Council will determine, manage and review the level of its reserves and includes reference to regular reporting of the latest position to Cabinet and Corporate Resources Overview and Scrutiny Committee.</p> <p>The next updated position on earmarked reserves will be included in the Month 9 monitoring report.</p>
	<b>Housing Revenue Account</b>
1.15	On 17 February 2015 the Council approved a Housing Revenue Account (HRA) budget for 2015/16 of £30.776m. The budget provided for a closing balance of £1.396m.
1.16	The 2014/15 Outturn Report to Cabinet on 14 July 2015 showed a closing balance at the end of 2014/15 of £1.510m.
1.17	The Month 8 monitoring report for the HRA is projecting in year expenditure to be £0.149m lower than budget and a projected closing balance as at 31

	March 2016 of £1.386m, which at 4.48% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.
--	--

<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	The Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations occurring to date.

<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	None Required.

<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	<p><b>Municipal Mutual Insurance (MMI)</b>  MMI was the predominant insurer of public sector bodies prior to 1992 when it failed. To ensure an orderly "run off" Flintshire, along with other local authorities, was required to pay a levy of 15% of its share of claims paid previously and of any future claims. MMI's administrator has recently published their 2015 accounts which shows that due to an increase in the number of claims generally, there will be a need to increase the levy in the future, affecting claims paid previously and future claims. Last month a recommendation was approved to meet a significant liability which reflects a 20% increase in the levy however there remains a risk that the future provision may escalate further.  Status: stable/green risk.</p>
4.02	<p><b>Recycling</b>  The recycling market (paper in particular) is going through a volatile period with fluctuating re-cycle sale values. This will impact on 2015/16 recycling income levels for the Council. The current impact is reflected in the Month 8 projections and continues to be monitored throughout the year. A budget pressure for this income has been included in the 2016/17 budget to help mitigate this risk for future years.  Status: unstable/red risk.</p>
4.03	<p><b>Car Parking</b>  Due to car parking charges being introduced in some Flintshire towns later than anticipated during 2015/16, there will be a shortfall in achieving the increased car park income targets. The full impact is being assessed and is being built into the projected outturn position.  Status: unstable/amber risk.</p>

4.04	<p><b>Out of County Placements</b></p> <p>The risk is the volatility in demand and the impacts on service costs which cannot be predicted with any certainty. Therefore there is always a risk of significant variances occurring although this area continues to be closely monitored.</p> <p>Status: unstable/amber risk.</p>
4.05	<p><b>Former Euticals Site</b></p> <p>Monthly costs for ongoing security and maintenance of the site are in the region of £0.030m and will accumulate throughout the financial year until site disposal.</p> <p>Status: unstable/amber risk.</p>

5.00	<p><b>APPENDICES</b></p>
5.01	<p>Council Fund – Movement in Variances from Month 7 – Appendix 1  Council Fund – Budget Variances – Appendix 2  Council Fund – Programme of Efficiencies – Appendix 3  Council Fund – Movement on unearmarked reserves – Appendix 4  Housing Revenue Account Variances – Appendix 5</p>

6.00	<p><b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b></p>
6.01	<p>None required</p> <p><b>Contact Officer:</b> Sara Dulson  Finance Manager</p> <p><b>Telephone:</b> 01352 702287</p> <p><b>E-mail:</b> <a href="mailto:sara.dulson@flintshire.gov.uk">sara.dulson@flintshire.gov.uk</a></p>

7.00	<p><b>GLOSSARY OF TERMS</b></p>
7.01	<p><b>Budget:</b> a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.</p>
7.02	<p><b>Council Fund:</b> the fund to which all the Council's revenue expenditure is charged.</p>
7.03	<p><b>Financial Year:</b> the period of twelve months commencing on 1 April.</p>

	<b>Housing Revenue Account:</b> the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.
7.04	<b>Projected Outturn:</b> projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.
7.05	<b>Reserves:</b> these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.
7.06	<b>Revenue:</b> a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.
7.07	<b>Underspend:</b> when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.
7.08	<b>Variance:</b> difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.
7.09	<b>Virement:</b> the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.





COUNCIL FUND - REVENUE BUDGET 2015/16  
FLINTSHIRE COUNTY COUNCIL



**Budget Monitoring (Month 8)**  
**Summary of Movement from Month 7**

	£m	£m
<b>Month 7</b>		
Portfolios	0.504	
Central and Corporate Finance	(0.891)	
<b>Variance as per Cabinet Report</b>		<b>(0.387)</b>
<b>Month 8</b>		
Portfolios	0.272	
Central and Corporate Finance	(1.015)	
<b>Variance as per Directorate Returns</b>		<b>(0.743)</b>
<b>Change Requiring Explanation</b>		<b>(0.356)</b>

**Social Services**

**Services For Adults**

• Locality Teams (Localities) - Decrease in projected costs of externally provided Residential Care (£0.020m) and Domiciliary Care (£0.020m), transfer into this budget of Hospital Social Work teams (from Provider services) (£0.119m), Other minor variances amount to £0.014m.	(0.145)	
• First Contact (Intake & Reablement) - increased projected staffing costs.	0.035	
• Resources & Regulated Services (Intake & Reablement) - increase in staffing underspend due to vacancies (£0.043m). The Hospital Social Work Team is now reported in Locality Teams (Localities) £0.119m.	0.076	
• Resources & Regulated Services (Disability Services) - net impact of a number of minor movements within a total budget of £15.4 million.	0.048	
• Vulnerable Adults and Disability Service (Disability Services) - increase in projected placement costs for transition service users.	0.032	
• Forensic budget (Mental Health & Substance Misuse Service) - increase in projected placement costs.	0.027	
• Substance Misuse (Mental Health & Substance Misuse Service) - increase in projected grant income	(0.040)	
<b>Minor variances of less than £0.025m</b>		
• Learning Disabilities (Transition & Disability Services)	0.020	
• Older People (Provider Services)	0.030	
• Older People (Purchasing)	(0.023)	
•	(0.016)	
<b>Subtotal: Services for Adults</b>		<b>0.044</b>

**Development & Resources**

• Other minor changes of less than £0.025m.	0.015	
<b>Subtotal: Development &amp; Resources</b>		<b>0.015</b>

**Children's Services**

• Professional Support - allocation of funding from contingency reserve to partially mitigate for the increase in use of agency staff to cover for staff deployed on support for areas of key risk within the service.	(0.100)	
• Out of County placements - three placements ending earlier than anticipated including one high cost placement who has now been.	(0.091)	
<b>Subtotal: Children's Services</b>		<b>(0.191)</b>

**Total: Social Services**

**(0.132)**

**Community & Enterprise**

**Minor changes of less than £0.025m.**

• Customer & Housing Services	(0.003)	
• Regeneration	(0.005)	
• Revenues & Benefits	0.006	
<b>Total minor variances of less than £0.025m</b>		<b>(0.002)</b>

**Total: Community & Enterprise**

**(0.002)**

**Streetscene & Transportation Portfolio**

<b>Highway Network</b>	
• Reduced commitment for Operatives time following transition into Winter related work.	(0.032)
<b>Subtotal: Highway Network</b>	<b>(0.032)</b>
<b>Minor variances of less than £0.025m</b>	
• Ancillary Services & Performance	0.024
• Transport & Logistics	(0.015)
<b>Total minor variances of less than £0.025m</b>	<b>0.009</b>
<b>Total: Streetscene &amp; Transportation</b>	<b>(0.023)</b>

**Planning & Environment Portfolio**

<b>Minor variances of less than £0.025m</b>	
• Business	(0.001)
• Community	0.013
• Development	(0.020)
• Access	0.010
• Shared Service	(0.012)
• Strategy	0.003
• Administration	(0.005)
• Vacant Posts	(0.005)
<b>Total minor variances of less than £0.025m</b>	<b>(0.017)</b>
<b>Total: Planning &amp; Environment</b>	<b>(0.017)</b>

**Education & Youth**

<b>Primary &amp; Early Years Education</b>	
• Primary School Services.	(0.007)
<b>Subtotal: Primary &amp; Early Years Education</b>	<b>(0.007)</b>
<b>Inclusion Services</b>	
• Out of County - 2 new placements, increased provisions and a new 8 week assessment have been partially offset by 2 placements ending.	0.047
<b>Subtotal: Inclusion Services</b>	<b>0.047</b>
<b>Access (School Planning &amp; Provision)</b>	
• School Planning	0.005
• School Provision.	(0.009)
<b>Subtotal: Access (School Planning &amp; Provision)</b>	<b>(0.004)</b>
<b>Commissioning &amp; Performance</b>	
• Business Support - Vacancy savings following a Senior Management Restructure with E&Y Portfolio. Includes other minor variances.	0.004
<b>Subtotal: Commissioning &amp; Performance</b>	<b>0.004</b>
<b>School Management &amp; Information</b>	
• School Management Information - Vacancy savings following a Senior Management Restructure with E&Y Portfolio.	0.002
<b>Subtotal: Commissioning &amp; Performance</b>	<b>0.002</b>
<b>Minor variances of less than £0.025m</b>	
• Secondary School Services	0.002
• Adult & Community Education	(0.001)
• Youth Justice Service	0.001
• Community Centres	0.002
• Youth & Community Service	(0.003)
<b>Total minor variances of less than £0.025m</b>	<b>0.001</b>
<b>Total: Education &amp; Youth</b>	<b>0.043</b>

**People & Resources****Corporate Finance**

• Minor variances less than £0.025m	(0.011)	
<b>Subtotal: Corporate Finance</b>		<b>(0.011)</b>
<b>Total: People &amp; Resources</b>		<b>(0.011)</b>

**Governance****Minor variances of less than £0.025m**

• Legal Services	(0.010)	
• Democratic Services	(0.001)	
• Business Support	0.008	
• Records Management	(0.004)	
<b>Total minor variances of less than £0.025m</b>		<b>(0.007)</b>
<b>Total: Governance</b>		<b>(0.007)</b>

**Organisational Change****Property Design & Consultancy**

• An additional (£0.080m) in Design fees over the budgeted income target has been identified. This relates to SHARP and 21st Century schools feasibility works.	(0.080)	
• Minor variances less than £0.025m	0.004	
<b>Subtotal: Property Design &amp; Consultancy</b>		

**Minor variances of less than £0.025m**

• Public Libraries & Arts, Culture & Events	(0.005)	
• Museums Service	0.002	
• County Archives	(0.001)	
• Leisure Services	0.004	
• Valuation & Estates	0.006	
• Facilities	(0.002)	
<b>Total minor variances of less than £0.025m</b>		<b>(0.072)</b>
<b>Total: Organisational Change</b>		<b>(0.072)</b>

**Chief Executive****Minor variances of less than £0.025m**

• Minor variances less than £0.025m	(0.011)	
<b>Total: Chief Executive</b>		<b>(0.011)</b>

**Central & Corporate Finance**

• Balance of Non standard inflation from current year.	(0.110)	
• Aggregate of minor variances under £0.025m.	(0.014)	
<b>Total: Central &amp; Corporate Finance</b>		<b>(0.124)</b>

**Total Changes****(0.356)**



## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Social Services Locality Teams (Localities)	14.677	14.202	(0.475)	(0.330)	<p><b>Domiciliary Care</b> There are some significant compensating variances in this area. The main area of pressure is Domiciliary Care, which is still being influenced by clients returning to the service following successful past reablement, the changing demographic profile, increased complexity of need and increasing numbers of people with dementia. The current level of projected overspend is £0.488m which has significantly reduced from the 2014/15 outturn position of £0.837m, which has been partly influenced by the cessation of one complex package.</p> <p><b>Residential Care</b> The significant projected overspend on Domiciliary care is being more than offset by a projected underspend of (£0.743m) on residential care, which includes, an underspend of (£0.224m) on payments to care home providers, an underspend of (£0.465m) due to an increase in the level of property related income, plus further increases in income above budget including (£0.029m) for free nursing.</p> <p><b>Professional Support</b> A further area of significant underspend is the professional support within the area Localities teams. There is a total projected underspend of (£0.171m) which relates to staffing due to Social Worker vacancies, which includes a total of (£0.119), relating to the Hospital Social Work team which has transferred into Localities from Intake &amp; Reablement (Resources and Regulated Services).</p> <p><b>Other</b> A further area of significant overspend is Minor Adaptations where an efficiency measure for £0.100m was approved in the budget relating to a means testing approach is now considered to be unachievable. It is intended that this pressure is addressed by way of realignment of budget from another area. Other minor variances amount to a net (£0.030m) within Day care and other services.</p>	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
						Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
First Contact (Intake and Reablement)	0.519	0.473	(0.046)	(0.081)	The projected underspend is due to additional income of (£0.123m) offset by other minor variances amount to net £0.077m.	Keep under review.
Reablement Services (Intake and Reablement)	0.451	0.408	(0.043)	(0.053)	The projected under spend is mainly due to the reallocation of an officer to another service promoting Continuing Health Care independence.	Keep under review.
Transition and Disability Services (Disability Services)	0.607	0.714	0.107	0.091	The projected overspend is mainly due to the cost of the support arrangements provided by Penderels in respect of direct payments. This accounts for £0.082m of the total projected overspend of £0.107m with other minor variances making up the remaining £0.025m.	Keep under review.
Resources & Regulated Services (Disability Services)	15.239	15.440	0.201	0.153	This service is now reflecting the transfer of budget in relation to the Independent Living fund (ILF) to Central and Corporate as a one off efficiency. The remaining element is in relation to the additional administration capacity needed to manage the payments to service users and for obligations to fund employer liability insurance payments for service users who employ carers.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Vulnerable Adults and Disability Services (Disability Services)	2.299	2.502	0.203	0.171	Reflects current care packages for 2015/16, estimated commitment with additional transition clients.	Keep under review.

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Administrative Support (Disability Services)	0.304	0.381	0.077	0.077	This overspend is mainly due to pressures on employees costs, including use of agency staff.	Keep under review.
Residential and Domiciliary Service (Mental Health & Substance Misuse Service)	0.813	0.925	0.112	0.107	Increases in Residential and Domiciliary packages alongside additional new package costs.	Keep under review.
Professional Support (Mental Health & Substance Misuse Service)	0.693	0.748	0.055	0.058	Overspend is mainly due to pressures on employees costs, including use of agency staff.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Forensic Budget (Mental Health & Substance Misuse Service)	0.317	0.164	(0.153)	(0.180)	Reflects current care packages for 2015/16.	Keep under review - potential volatility due to changes in client numbers and demands at short notice from prison or courts.
Other Services for Adults variances (aggregate)	9.220	9.116	(0.104)	(0.123)	Various minor variances.	Continue to review but not expected to be recurrent.
Business Services - Charging Policy Income	(1.673)	(1.891)	(0.218)	(0.263)	Impact of an increase by Welsh Government in the level of the maximum charge cap from £55 per week to £60 per week.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Training	0.047	0.161	0.114	0.138	The base budget for this service has naturally reduced as a consequence of the combined impact of Single Status outcomes and EVRVR determinations. As a consequence the match funding element of the budget has fallen below the level required to meet the grant conditions for the Social Care Workforce Development Programme Grant (SCWDP). It will be necessary therefore to realign the budget from elsewhere within Social Services to top up to the level required.	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Other Development & Resources variances (aggregate)	2.418	2.527	0.109	0.115	Various minor variances.	Continue to review but not expected to be recurrent.
Family Placement (Children's Services)	2.227	2.437	0.210	0.210	The £0.210m overspend is a result of an increase in the number of foster care placements within the service. Part of this is also due to the increasing number of court orders for Residence and Special Guardianship orders which invariably attract an ongoing allowance for the carers.	A review of the Family Placement Team has been undertaken, the outcome of which is being considered and will inform future planning and possible efficiencies.
Professional Support	4.997	5.112	0.115	0.215	There is a reduced projected overspend of £0.113m on agency pay costs within the Duty & Assessment team, which is due to the need to deploy staff to address key risks within this area of the service. This overspend has been partly mitigated by way of an allocation of £0.100m from the contingency reserve as approved by Cabinet when considering the Month 7 budget monitoring report. There is a further pressure of £0.106m which relates to the Children's and Young Adults Support team (CYAST). This is due to pressures within payments to external providers of £0.085m and Transport £0.045m, with some offsetting underspends against pay budgets due to vacancies. Disability Service (CIDS) which is due to an increased numbers of direct payment service users. There are offsetting net underspends of (£0.104m) elsewhere within Children's Services Professional Support, including a significant underspend on staffing within the Family	Recommend budget realignment adjustments to use underspends elsewhere in service to address pressures.
Out of County Placements	3.416	3.264	(0.152)	(0.061)	Reflects current care packages for 2015/16.	Keep under review.
Other Services for Children variances (aggregate)	2.460	2.433	(0.027)	(0.027)	Various minor variances.	Continue to review but not expected to be recurrent.
<b>Total Social Services</b>	<b>59.031</b>	<b>59.116</b>	<b>0.085</b>	<b>0.217</b>		



## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Community & Enterprise Customer & Housing Services	1.539	1.296	(0.243)	(0.240)	Additional in-year saving identified in respect of Homeless Accommodation (£0.094m). Community Centres additional underspend (£0.049m). Underspend on the Flintshire Connects service provision (£0.072m). Other minor variances (£0.028m).	Continue to monitor and review.
Council Fund Housing	(0.035)	(0.013)	0.022	0.022	Telecare income lower than anticipated by £0.061m. Procurement of telecare equipment £0.040m. Savings of (£0.082m) in respect of the Community Based Accommodation Support Service. Other minor variances of £0.003m.	Continue to monitor and review.
Regeneration	0.585	0.664	0.079	0.084	Estimated shortfall of £0.054m in markets due to income targets increasing in line with inflation each year, where charges have not increased at the same rate. Other minor variances £0.025m.	Continue to monitor and review.
Revenues & Benefits	10.631	10.468	(0.163)	(0.169)	Anticipated surplus on the Council Tax Collection Fund currently stands at (£0.173m) higher than initially estimated. Vacancy savings (£0.076m). Projected underspend on the budgeted provision for the Council Tax Reduction Scheme (£0.226m). Housing Benefit Subsidy budgeted shortfall of £0.350m. Other minor variances of (£0.038m).	Continue to monitor closely as these areas are highly volatile and projections are likely to change throughout the year.
Housing Programmes	0.072	0.127	0.055	0.055	Expenditure of £0.055m to enable the Strategic Housing and Regeneration Programme (SHARP) to move forward with the development of the Over Arching Legal Agreement with Wates Living Space. This expenditure has supported the expedient development of schemes on The Walks, Flint and Custom House School, Connah's Quay which will both be on site by March 2016.	Continue to monitor and review.
<b>Total Community &amp; Enterprise</b>	<b>12.792</b>	<b>12.542</b>	<b>(0.250)</b>	<b>(0.248)</b>		

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Streetscene & Transportation						
Ancillary Services & Performance - Waste Disposal & Waste Collection	6.589	7.430	0.841	0.801	<p>Reduced electricity sales from gas engines following equipment breakdown and fluctuating levels of gas extraction is now estimated at £0.100m.</p> <p>Further options are being considered and consultation undertaken in relation to the proposed closure of Hope recycling centre. In addition, changes to the later than expected introduction of new operating times at Connah's Quay and Flint sites will result in a total projected shortfall on the budgeted efficiency of £0.160m.</p> <p>Delayed implementation of delivery service for waste containers £0.050m and introduction of charge for second waste bin £0.025m.</p> <p>Under achieving in the recycling market due to a volatile period with fluctuating re-cycle sale values £0.397m. Part year income due of £0.020m in 2015-16 for compost from Denbighshire CC (£0.040m shortfall against £0.060m budget) as they will not be using the composting facilities at Greenfield until January 2016.</p> <p>At Period 8, additional costs of £0.040m for Hire of loading shovels at Greenfield HRC Site / protective clothing costs and equipment purchase.</p>	<p>Potential for investment to upgrade/install new extraction wells and new management arrangement.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Reported through Programme Board Efficiency Tracker.</p> <p>Monitor recycling market closely throughout 2015/16 and amend projections accordingly.</p>
Ancillary Services & Performance - Parking & Enforcement	0.096	0.192	0.096	0.110	<p>Shortfall from Business Planning proposals following delays in the implementation of car parking charges across the County.</p>	<p>Monitor Car Parking Income closely and amend projections accordingly.</p>
Ancillary Services & Performance - Other Variances	0.778	0.766	(0.012)	(0.010)	<p>Minor Variances.</p>	<p>Reported through Programme Board Efficiency Tracker.</p>

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Transportation & Logistics - other Variances	13.407	13.379	(0.028)	(0.013)	Minor Variances.	Reported through Programme Board Efficiency Tracker.
Highways Strategy & Network	7.366	7.444	0.078	0.110	Delay in the full externalisation of grass cutting service resulting in a net shortfall of £0.030m. The implementation of the reduced cleansing standards is now anticipated to be 1st January 2016 which will result in an estimated shortfall in the efficiency of £0.090m. At Period 8, reduced commitment for Ground Work operations following transition into winter related work (£0.042m).	Reported through Programme Board Efficiency Tracker. Reported through Programme Board Efficiency Tracker. Monitor Employee Costs.
Highway Network - other Variances	0.191	0.191	0.000	0.000	No Variance.	Continue to review.
<b>Total Streetscene &amp; Transportation</b>	<b>28.427</b>	<b>29.402</b>	<b>0.975</b>	<b>0.998</b>		

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Planning & Environment Pest Control Dog Warden	0.043	0.059	0.016	0.005	Potential Shortfall in the self financing position	Monitor level of services provided and adjust income commitment as appropriate.
Licensing	(0.008)	0.012	0.020	0.024	Potential Shortfall in the self financing position	Monitor level of services provided and adjust income commitment as appropriate.
Community - Aggregate of other Variances	0.668	0.667	(0.001)	0.000	Minor Variances.	Continue to review.
Animal Health & Defra	0.126	0.170	0.044	0.044	Reduction in Grant Funding and partnership with Wrexham due to end in late 2015.	Investigate ways to reduce Grant Income target through potential budget realignment as total funding will cease from 2016/17.
Business - Aggregate of other Variances	1.466	1.457	(0.009)	(0.008)	Minor Variances.	Continue to review.
Planning Control & Enforcement	(0.133)	0.005	0.138	0.151	Shortfall from Planning Application fees not being increased by 15% until October, 2015 under the Planning (Wales) Bill. This was originally proposed for April, 2015 and reflected in Business Planning efficiencies. At period 08 slight increase in planning fees received over estimated outturn.	Planning Fee Income levels will be closely monitored.
Development - Aggregate of other Variances	0.133	0.120	(0.013)	(0.006)	Minor Variances.	Continue to review.
Portfolio Aggregate of other Variances	3.036	2.995	(0.041)	(0.039)	Minor Variances.	Continue to review.
<b>Total Planning &amp; Environment</b>	<b>5.331</b>	<b>5.485</b>	<b>0.154</b>	<b>0.171</b>		

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Education & Youth						
Primary & Early Years Education	0.868	0.861	(0.007)	0.000	Minor Variances.	Continue to review.
Secondary, 14-19 & Continuing Education	1.122	1.129	0.007	0.005	Minor Variances.	Continue to review.
Inclusion Services	8.452	8.522	0.070	0.023	Out of County placements are an area of risk to the authority due to the volatile nature of the service and the potential for high cost placements and unpredictability of demand.	Continue to review.
Access (School Planning & Provision)	0.508	0.483	(0.025)	(0.021)	Minor Variances.	Continue to review.
21st Century Schools	0.196	0.196	0.000	0.000	No Variance.	Continue to review.
Youth Services	1.436	1.431	(0.005)	(0.004)	Minor Variances.	Continue to review.
Commissioning & Performance	0.346	0.304	(0.042)	(0.046)	Vacancy savings following a Senior Management Restructure with Education and Youth Portfolio.	Continue to review.
School Management & Information Team	0.192	0.145	(0.047)	(0.049)	Vacancy savings following a Senior Management Restructure with Education and Youth Portfolio.	Continue to review.
<b>Total Education &amp; Youth</b>	<b>13.120</b>	<b>13.071</b>	<b>(0.049)</b>	<b>(0.092)</b>		
Schools						
Primary & Early Years Education	43.615	43.615	0.000	0.000	No Variance.	Continue to review.
Secondary, 14-19 & Continuing Education	35.751	35.751	0.000	0.000	No Variance.	Continue to review.
Inclusion Services	3.906	3.906	0.000	0.000	No Variance.	Continue to review.
<b>Total Schools</b>	<b>83.272</b>	<b>83.272</b>	<b>0.000</b>	<b>0.000</b>		

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
People & Resources						
HR&OD	2.243	2.232	(0.011)	(0.011)	A 2015/16 budget efficiency of £0.105m is being reported as not achievable. This is being partially offset by workforce underspends of (£0.071m) and minor variances of (£0.045m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
Corporate Finance	2.374	2.255	(0.119)	(0.108)	A 2015/16 budget efficiency is being reported as being partially achieved with a shortfall of £0.038m. This is being offset by temporary workforce underspends of (£0.157m).	The efficiencies are expected to be achieved in full next year. Workforce underspends are in-year only.
<b>Total People &amp; Resources</b>	<b>4.617</b>	<b>4.487</b>	<b>(0.130)</b>	<b>(0.119)</b>		
Governance						
Legal Services	0.610	0.632	0.022	0.032	Minor Variances.	Overspend is not expected to be recurrent.
Democratic Services	1.911	2.007	0.096	0.097	The overspend is due a delay in achieving an efficiency of £0.110m which was agreed within the 2014/15 budget. An underspend of (£0.014m) is due to minor variances.	The efficiency is expected to be achieved in full next year.
Internal Audit	0.416	0.414	(0.002)	(0.002)	Minor Variances.	Underspend is not expected to be recurrent.
Procurement	0.138	0.150	0.012	0.012	Minor Variances.	Overspend is not expected to be recurrent.
Business Support	0.740	0.703	(0.037)	(0.045)	Minor Variances.	Underspend is not expected to be recurrent.
Records Management	0.174	0.191	0.017	0.021	Minor Variances.	Overspend is not expected to be recurrent.
ICT	4.726	4.754	0.028	0.028	Minor Variances.	Overspend is not expected to be recurrent.
<b>Total Governance</b>	<b>8.715</b>	<b>8.851</b>	<b>0.136</b>	<b>0.143</b>		

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
Organisational Change						
Public Libraries & Arts, Culture & Events	1.764	1.757	(0.007)	(0.002)	Minor Variances.	Continue to review.
Museums Service	0.064	0.066	0.002	0.000	Minor Variances.	Continue to review.
County Archives	0.260	0.260	0.000	0.001	No Variance.	Continue to review.
Leisure Services	3.970	3.986	0.016	0.012	Deeside Ice rink income pressure offset by premises & supplies cost savings of (£0.054m).	Continue to review.
Community Assets	0.018	0.018	0.000	0.000	No Variance.	Continue to review.
Valuation & Estates	(0.813)	(0.948)	(0.135)	(0.141)	Workforce efficiencies of (£0.135m) achieved following staff releases within this Service area.	Continue to review.
Property Design & Consultancy	2.629	2.385	(0.244)	(0.168)	An additional (£0.170m) in Design fees over the budgeted income target has been identified, this relates to SHARP and 21st Century schools feasibility works. Projected costs of (£0.061m) relating to the demolition of Connah's Quay office has been met through funding support from the Vibrant and Viable Places initiative resulting in savings as well as an NDR rebate of (£0.018m). Other minor variances of £0.005m on Admin Buildings.	Continue to review.
Engineering Services	0.000	0.000	0.000	0.000	No Variance.	Continue to review.
Facilities Services	1.654	1.561	(0.093)	(0.091)	(£0.075m) additional income anticipated over and above income target from increased uptake in school meals. (£0.011m) salary savings from the Team Leader post that is currently vacant. Other minor variances within the service of (£0.007m).	Continue to review.
<b>Total Organisational Change</b>	<b>9.546</b>	<b>9.085</b>	<b>(0.461)</b>	<b>(0.389)</b>		

## MONTH 8 - SUMMARY

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Month 7 (£m)	Cause of Major Variance	Action Required
<b>Chief Executives</b>						
Chief Executives	3.177	2.989	(0.188)	(0.177)	The underspend is due to workforce savings of (£0.107m) and also a reduction in Core Funding Agreements of (£0.028m). There is an underspend of (£0.042m) relating to the budget required for performance related increments. An overspend £0.025m is due to a projected spend for public consultation on the Medium Term Financial Strategy. The balance of (£0.036m) underspend is due to minor variances.	The employee savings of (£0.107m) are expected to be in-year only.
<b>Total Chief Executives</b>	<b>3.177</b>	<b>2.989</b>	<b>(0.188)</b>	<b>(0.177)</b>		
<b>Central &amp; Corporate Finance</b>						
Central & Corporate Finance	23.429	22.414	(1.015)	(0.891)	HRA Financing - The settlement amount changed after the budget was set. Based on all original assumptions this equates to a reduction in efficiencies of approximately £0.600m. However, there is no need to borrow this financial year, as capital expenditure is later than planned, resulting in short term savings from interest costs built into the budget. Balance of unused Non Standard Inflation from previous year (£0.240m) and current year (£0.110m). Pension Actuarial Review (£0.912m) due to lower than anticipated costs of additional Estimated Workforce Efficiency of £0.300m considered unachievable in year. One off identified efficiencies (£0.300m) in relation to the Independent Living Fund (ILF). Higher than projected income as a result of Rent Review for Unilever (£0.195m). £0.009m due to a review of historic balances - budget realignment. One off / time limited, Unbudgeted costs of £0.400m in relation to former Euticals Ltd - Sandycroft site. Minor Variances of £0.033m.	Review of CLIA will identify overall position for possible mitigation.  Review as part of Medium Term Finance Strategy, Corporate Financing Options. Consider realignment options. Currently looking at other options.  Continue to review.  Continue to review.  Keep under review. Keep under review. Keep under review.
<b>Total Central &amp; Corporate Finance</b>	<b>23.429</b>	<b>22.414</b>	<b>(1.015)</b>	<b>(0.891)</b>		
<b>TOTAL</b>	<b>251.457</b>	<b>250.714</b>	<b>(0.743)</b>	<b>(0.387)</b>		



## 2015/16 Efficiencies Month 8 - Under or Over Achieved

Portfolio	Original Efficiency	Revised Efficiency	(Under)/Over Achievement
	2015/16 £(m)	2015/16 £(m)	2015/16 £(m)
<b>People &amp; Resources</b>			
Review of specialist finance functions to identify efficiencies in process	0.170	0.166	(0.004)
Ensure continuation of grant maximisation opportunities identified in 2014/15	0.100	0.066	(0.034)
Review of specialist human resources functions to identify efficiencies in process	0.105	0.000	(0.105)
<b>Total People &amp; Resources</b>	<b>0.375</b>	<b>0.232</b>	<b>(0.143)</b>
<b>Central and Corporate Finance</b>			
Workforce efficiency proposal	0.300	0.000	(0.300)
Central Loans and Investment Review	1.830	1.230	(0.600)
<b>Total Central &amp; Corporate Finance</b>	<b>2.130</b>	<b>1.230</b>	<b>(0.900)</b>
<b>Social Services</b>			
Develop means testing approach for minor adaptations	0.100	0.000	(0.100)
Review model/costs contracts for catering	0.050	0.000	(0.050)
Rationalise the number of sites where In-House short term care is provided	0.075	0.110	0.035
Develop a 'progression' model for Supported Living	0.250	0.145	(0.105)
Review commissioning with Action for Children	0.075	0.015	(0.060)
Regional approach to advocacy	0.053	0.005	(0.048)
Review and realign funding to voluntary sector	0.203	0.065	(0.138)
<b>Total Social Services</b>	<b>0.806</b>	<b>0.340</b>	<b>(0.466)</b>
<b>Community &amp; Enterprise</b>			
Welfare Rights Team Review	0.020	0.035	0.015
Community Centres	0.048	0.096	0.048
Community Based Accommodation Support Service	0.030	0.090	0.060
Telecare Charging	0.200	0.139	(0.061)
Stopping sending remittance advices to Landlords	0.054	0.013	(0.041)
In-house bailiff service	0.100	0.050	(0.050)
Removal of Post Office as payment option	0.028	0.017	(0.011)
Review Single Person Discount	0.150	0.270	0.120
<b>Total Community &amp; Enterprise</b>	<b>0.630</b>	<b>0.710</b>	<b>0.080</b>
<b>Streetscene &amp; Transportation</b>			
Introduce non-generic Streetscene roles (3 year plan)	0.080	0.115	0.035
Develop Energy Production at Landfill	0.050	0.000	(0.050)
Rationalise HRC Sites	0.400	0.240	(0.160)
Removing the Waste Containers delivery service	0.150	0.100	(0.050)
Introduce Charge for 2nd Garden Waste Bin	0.050	0.025	(0.025)
Car Parking Charges	0.400	0.295	(0.105)
Cancel Real Time Info System	0.020	0.025	0.005
Charge Maintenance of Bus Shelters	0.005	0.000	(0.005)
Review subsidised bus routes	0.075	0.050	(0.025)
Externalise grass cutting service	0.075	0.025	(0.050)
Reduced Street Lighting resource	0.050	0.038	(0.013)
Remove second grass cut for highway verges	0.030	0.025	(0.005)
Reduce Cleansing standards zero tolerance litter	0.150	0.060	(0.090)
Part night street lighting in residential areas	0.020	0.030	0.010
Winter Maintenance (Car Parks and standard)	0.150	0.170	0.020
<b>Total Streetscene &amp; Transportation</b>	<b>1.705</b>	<b>1.198</b>	<b>(0.508)</b>
<b>Planning &amp; Environment</b>			
Staffing & Management Restructure (incl. all vacancies)	0.295	0.207	(0.088)
Staffing & Collaboration	0.024	0.040	0.016
Animal & Pest Control	0.030	0.007	(0.023)
Increased Planning Fees (15% WG increase)	0.135	0.050	(0.085)
Increase in number of Planning Applications	0.060	0.030	(0.030)
Additional elements of charging (discharge of conditions)	0.050	0.025	(0.025)
Pre-Planning Advice PDM111952P	0.020	0.020	(0.000)
<b>Total Planning &amp; Environment</b>	<b>0.614</b>	<b>0.379</b>	<b>(0.235)</b>
<b>Total 2015/16 Budget Efficiencies</b>		<b>100</b>	<b>12.874</b>
<b>Total Projected 2015/16 Budget Efficiencies Underachieved</b>		<b>17</b>	<b>2.172</b>
<b>Total Projected 2015/16 Budget Efficiencies Achieved</b>		<b>83</b>	<b>10.702</b>



**APPENDIX 4**

**Movements on Council Fund Unearmarked Reserves**

	<b>£m</b>	<b>£m</b>
Total Reserves as at 1 April 2015	10.515	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		<b>4.746</b>
Less - Allocation from the Contingency Reserve for the costs of the speed limit review		(0.210)
Less - Allocation from the Contingency Reserve for the contribution to meet the estimated increase in levy required to meet past and future claim liabilities in relation to the former Municipal Mutual Insurance company		(0.800)
Less - Allocation from the Contingency Reserve to meet the resource requirements for specialist social work for child protection		(0.100)
Plus projected underspend as at Month 8		0.743
<b>Total projected Contingency Reserve as at 31<sup>st</sup> March 2016</b>		<b>4.379</b>



## HRA Major Variance Report - Period 8

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Estate Management	1.634	1.583	(0.051)	(0.042)	Salary projections have contributed a (£0.051m) underspend.	Keep under review.
Repairs & Maintenance	8.394	8.185	(0.209)	(0.193)	(£0.209m) of the projected underspend relates to stores materials. A (£0.029m) profit share relating to last year and careful monitoring has contributed to this underspend although this is a volatile area which could see spend increase in the winter months.	Keep under review.
Finance & Support	2.427	2.334	(0.093)	(0.015)	Removal of the projection for delivering the Handyman Service releases a (£0.038m) underspend. Consultancy and Conference projections has realised a (£0.016m) underspend. Redistribution of salaries across departments and services has realised a (£0.019m) underspend. The remaining (£0.020m) relates to minor variances.	Keep under review.
Capital Financing	16.274	16.260	(0.014)	(0.005)	Minor Variances.	Keep under review.
Other variances (aggregate)	(28.495)	(28.277)	0.218	0.106	£0.025m of the projected variance relates to revaluation of properties. This is a cost which is incurred once every 4 or 5 years. £0.030m relates to garden recharges. £0.122m relates to a potential post audit adjustment relating to Housing Subsidy. £0.049m relates to subcontractor payments. The remaining (£0.008m) relates to minor efficiencies.	Keep under review.
<b>Total :</b>	<b>0.234</b>	<b>0.085</b>	<b>(0.149)</b>	<b>(0.149)</b>		





## CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

<b>Date of Meeting</b>	Thursday 11 February, 2016
<b>Report Subject</b>	Forward Work Programme
<b>Cabinet Member</b>	N / A
<b>Report Author</b>	Member Engagement Manager
<b>Type of Report</b>	Operational

### EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Corporate Resources Overview & Scrutiny Committee.

### RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Member Engagement Manager, in consultation with the Chair and Vice-Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.

## REPORT DETAILS

<b>1.00</b>	<b>EXPLAINING THE FORWARD WORK PROGRAMME</b>
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none"><li>1. Will the review contribute to the Council's priorities and/or objectives?</li><li>2. Is it an area of major change or risk?</li><li>3. Are there issues of concern in performance?</li><li>4. Is there new Government guidance of legislation?</li><li>5. Is it prompted by the work carried out by Regulators/Internal Audit?</li></ol>
<b>2.00</b>	<b>RESOURCE IMPLICATIONS</b>
2.01	None as a result of this report.
<b>3.00</b>	<b>CONSULTATIONS REQUIRED / CARRIED OUT</b>
3.01	Publication of this report constitutes consultation.
<b>4.00</b>	<b>RISK MANAGEMENT</b>
4.01	None as a result of this report.
<b>5.00</b>	<b>APPENDICES</b>
5.01	Appendix 1 – Draft Forward Work Programme
<b>6.00</b>	<b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>
6.01	<p>None.</p> <p><b>Contact Officer:</b> Robert Robins Member Engagement Manager</p> <p><b>Telephone:</b> 01352 702320</p> <p><b>E-mail:</b> <a href="mailto:robert.robins@flintshire.gov.uk">robert.robins@flintshire.gov.uk</a></p>



<b>7.00</b>	<b>GLOSSARY OF TERMS</b>
7.01	<b>Improvement Plan:</b> the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

**This page is intentionally left blank**

## Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2015/16

Page 83

DATE	SUBJECT	O&S Focus	REPORT FROM
Thursday, 17 <sup>th</sup> March 2016 10.00	101 Service presentation: Superintendent Alex Goss, North Wales Police  Welsh Language Standards  Revenue Budget Monitoring (Month 9 )  Q3 Improvement Plan Monitoring  Forward Work Programme	Assurance  Information  Assurance and comment  Monitoring  Approval and development	Robert Robins  Fiona Mocko  Sara Dulson  Robert Robins  Robert Robins
Thursday, 14 <sup>th</sup> April 2016 10.00	Revenue Budget Monitoring (Month 10 )  Forward Work Programme	Monitoring  Approval and development	Sara Dulson  Robert Robins
Thursday, 12 <sup>th</sup> May 2016 10.00	Flintshire Community Endowment Fund  Revenue Budget Monitoring (Month 11 )  Forward Work Programme	Assurance  Monitoring  Approval and development	Karen Armstrong  Sara Dulson  Robert Robins
Thursday, 16 <sup>th</sup> June 2016 10.00	Improvement Plan 2016/17  Emergency planning  Year end Improvement [plan Monitoring reports  Year end Chief officer Performance reports.  Revenue Budget Monitoring (Month 12 )  Forward Work Programme	Information and development  Assurance and comment  Monitoring  Monitoring  Monitoring  Approval and development	Karen Armstrong  Robert Robins  Robert Robins Robert Robins  Sara Dulson  Robert Robins

## Corporate Resources Overview & Scrutiny Committee Forward Work Programme 2015/16

Thursday, 14 <sup>th</sup> July 2016 10.00	LSB and strategic Partnerships Performance – end of year report  Revenue Budget Monitoring 15/16 - outturn Forward Work Programme	Monitoring  Approval and development	Sara Dulson  Robert Robins
Items to be scheduled	Health and Well-being update  Customer services and Call-handling update	Information  Infotrmination	Helen Stappleton  Clare Budden